

# 5

## ALL IN A DAY'S WORK

### 5.1 Vocabulary

Employment and career • phrasal verbs • colloquial phrases • collocations to describe work and money

#### SHOW WHAT YOU KNOW

- 1 Complete the text with the correct forms of the words from the box.

apply compete employ interview  
manage promote recruit train

Graduates! Finding it hard to impress interviewers and stand out from other <sup>1</sup> \_\_\_\_\_? At Freshlegs we're here to help you beat the <sup>2</sup> \_\_\_\_\_ and find the office job of your dreams. We are a <sup>3</sup> \_\_\_\_\_ agency specialising in matching graduates with reputable <sup>4</sup> \_\_\_\_\_. We focus on positions that offer on-the-job <sup>5</sup> \_\_\_\_\_ and the prospect of <sup>6</sup> \_\_\_\_\_ to senior or <sup>7</sup> \_\_\_\_\_ positions.

To find out more, visit our website [freshlegs.com](http://freshlegs.com).

#### WORD STORE 5A

Phrasal verbs – work

- 2 Combine words from box A and box B to make phrasal verbs. Then complete the dialogues with the correct forms.

A [ break make order press  
slave snow stand take ]

B [ around away into on (x2)  
under up (x2) ]

##### Conversation 1: Ali and Carol

A: How was your day?

C: Terrible. I was ordered around all day long by my supervisor. I don't mind being told what to do, but she's so rude!

A: Oh Carol, you need to <sup>1</sup> \_\_\_\_\_ for yourself a bit more! Say something if she's being rude unnecessarily.

C: Well, that's easily said, Ali, but I don't want to make things worse.

A: I know it's difficult. I'll tell you what, why don't we go out for dinner to <sup>2</sup> \_\_\_\_\_ for your bad day. Take your mind off it, you know?

##### Conversation 2: Fiona and George

F: What do you want to do after university?

G: Actually, I'm hoping to <sup>3</sup> \_\_\_\_\_ acting.

F: Acting? Cool. Are you taking classes?

G: Fiona, acting isn't something you learn. You've either got that special something or you haven't. Actors are <sup>4</sup> \_\_\_\_\_ on the strength of a good audition, not because of some course they did.

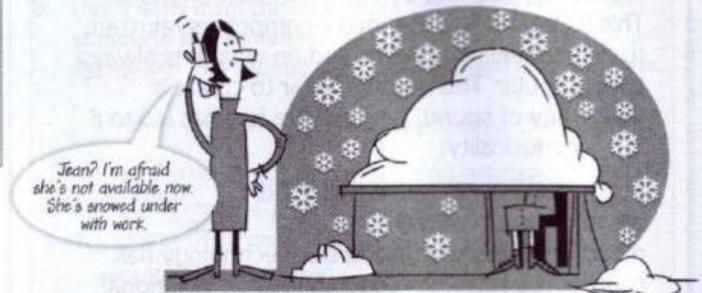
F: And exactly how do you think actors get good enough to succeed in auditions, George?

##### Conversation 3: Jean and Geoff

J: I'm constantly being <sup>5</sup> \_\_\_\_\_ with more work than one person can reasonably be expected to do. I do my best to keep at it, you know, <sup>6</sup> \_\_\_\_\_, but the pile in the in-tray never seems to get any smaller.

G: You know what they say: 'work to live, not live to work'.

J: Well 'they' can shut up, whoever 'they' are! What am I supposed to do, tell the boss 'OK, I've had enough for today and I'm going home to live my life', while everyone else is still <sup>7</sup> \_\_\_\_\_?



#### WORD STORE 5B

Colloquial phrases

- 3 Match the beginnings and endings to make sentences.

Some graduates are willing to work for nothing to get  H

1 Philip dressed far too casually for the interview and so scuppered

2 You can't quit until you find something else so you'll just have to put on

3 A first class honours degree can really jump

4 If I hadn't had the

5 The chef asked me to keep

6 Although it may be unfair, knowing the right people can help you to get

7 I understand from your supervisor that you've hit

A his chances before he'd even begun.

B guts to change courses after my first year, I might not have got a qualification at all.

C the ground running and surprised everyone in your first month here.

D tabs on the new cook at work and make sure he wasn't messing up the preparation.

E -start your career, especially if it's from a prestigious university.

F a brave face and start looking elsewhere.

G your foot in the door in this business.

H on the first rung of the ladder.

## WORD STORE 5C

### Collocations – work

#### 4 Choose the correct option to complete the sentences.

- If you ask me, *unpaid* / *plum* internships exploit the young and the inexperienced.
- Make sure the company covers your *experience* / *expenses* or you won't earn anything from the trip.
- Every manager should occasionally do *menial* / *minimum* tasks so they don't forget what their subordinates go through on a daily basis.
- As a freelancer, I don't have a *placement* / *permanent* contract, so I have less job security.
- With his technical know-how, Peter has made himself *indispensable* / *hands-on* around the office.
- If you want to be a teacher, working as a classroom assistant is a good way to gain *overtime* / *experience*.

#### 5 Complete the notices. First letters are given.

Those who have **work**ed **o**vertime this month please submit your time sheets with details of the extra hours by the 31st at 12.00.

Aged between 16 and 18 and looking for **h** \_\_\_ **e** \_\_\_ in the building trade? Contact us now about **s** \_\_\_ -**t** \_\_\_ **p** \_\_\_ (2 to 4 weeks) on building sites in the local area.

Sign this petition and support our campaign to increase the **m** \_\_\_ **w** \_\_\_ by 10% for all workers.

You'll never **l** \_\_\_ a **p** \_\_\_ **j** \_\_\_ if your CV is not up to scratch! Click here to find out how we can help you secure the perfect position.

We are now recruiting graduates for **e** \_\_\_ -**l** \_\_\_ **j** \_\_\_ . Start at the beginning and quickly work your way up through our promotional structure.

## WORD STORE 5D

### Extra collocations

#### 6 Complete the text with the missing words. Use the information in brackets. First letters are given.

**whatsnextgraduate.com**    Home | Search | Contact

**Talk to anyone? Full of energy? Why not be a holiday rep?**

Among all the short-term jobs available for graduates, being a holiday rep is probably one of the most fun. Of course, it's unlikely to turn into a career and you probably won't **get a pension** (receive money from employers or the government after you have retired), but you are also not going to have to **work for n** \_\_\_ (receive no pay) and reps **get p** \_\_\_ (receive non-financial bonuses) that are the envy of many a holidaying office worker.

With free accommodation and transport plus cheap food and drinks, it's easy enough to **make e** \_\_\_ **meet** (earn enough money to survive). Most reps receive a small basic salary then **work on c** \_\_\_ (receive payment according to how much you sell) to top this up. If you sell enough trips and tickets to **make u** **t** \_\_\_ (sell as much as you have been asked to) or even better go beyond it, it is possible, in relative terms, to **make a m** \_\_\_ (earn a large amount of money). Just one piece of advice. This is a 24-hour job with no early nights or lazy mornings.

#### 7 Choose the collocation which is **not possible** or **not likely** in each group.

- make a profit** / loss / rise
- get a pension** / for nothing / a rise
- work for perks** / a pittance / peanuts
- make a mint** / commission / your target
- get ends meet** / a financial incentive / perks

## SHOW WHAT YOU'VE LEARNT

#### 8 Complete each pair of sentences with the same answer A–C.

- a I was so sick of being \_\_\_ under with paperwork that decided to quit and retrain.

b It hasn't \_\_\_ so much since the winter of '87, when there were drifts of 3 metres in places.

A pulled                      B snowed                      C rained
- a Today's home-baked treat is a delicious seasonal \_\_\_ and apple crumble.

b Kit landed a \_\_\_ job with the BBC and is now filming in the Caribbean.

A mint                      B top                      C plum
- a Allergy advice: This product may contain traces of \_\_\_ or almonds.

b You know what they say: if you pay \_\_\_, you get monkeys.

A peanuts                      B pittances                      C slave
- a I've \_\_\_ everyone who was at the party except Kelly, whose phone is broken.

b It's almost impossible to get on the first \_\_\_ of the ladder without a recognised qualification.

A rung                      B step                      C seen
- a Are you keeping \_\_\_ on me? You've been watching me all morning.

b Warning: You need to close old \_\_\_ in your browser before you can open new ones.

A notes                      B tabs                      C eyes

#### 9 Choose the correct answer A–C.

- We really need to \_\_\_ on if we are going to have all these orders ready before the Christmas rush.
- Knowing the theory is all well and good but we are looking for someone with hands-on \_\_\_.
- We recommend an unpaid \_\_\_ as a way to gain experience.
- If the company makes a \_\_\_ again next month, we'll be looking at possible bankruptcy.
- To be honest, without a decent financial \_\_\_ I can't see any reason to take on a heavier workload.

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