

BUSINESS COMMUNICATION

PERSONAL ENGLISH INVENTORY

➤ As I think about my current English Communication Skills, I feel that my **STRENGTHS** are as follows:

1. _____
2. _____
3. _____
4. _____

➤ As I think about my current English Communication Skills, I feel that my **WEAKNESSES** are as follows:

1. _____
2. _____
3. _____
4. _____

➤ The semester I hope to **IMPROVE** in the following three ways:

1.
2.
3.

I am committed to doing my best to make good progress this semester. _____

I have discussed my plans with a partner in class. _____