

4 Put the verbs in brackets into the *present perfect* or the *present perfect continuous*.



Pam: What are you doing, Ben?

Ben: I 1) *'ve been looking through*.. (**look through**) my old toy box all morning. It brings back lots of memories. Look, I 2) (**find**) my old train set!

Pam: You 3) (**play**) with those trains for over an hour. I 4) (**watch**) you.

Ben: They're great! I 5) (**not/have**) so much fun for years. Look at this one!

Pam: Yes, Ben – it's a very nice train. But 6) (**you/see**) the time?

Ben: No... Why?

Pam: It's 10:30 am. Your boss 7) (**just/phone**) from the office.

Ben: What for?

Pam: He 8) (**wait**) for you all morning. You have an important meeting.

Ben: Oh no! I lost track of time!

5 Write one word for each space.

Dear Jessica,

How 1) *are*... things? I'm sorry that I haven't sent you an email but I've been really busy lately.

For the last two days, I have 2) organising a surprise party for my best friend, Sally. I have 3) decorated the house with balloons and coloured lights. I still have so many things to do but luckily, Sophie and Pat have been helping with the preparations.

So far, Sophie 4) invited all our friends 5) Pat has bought Sally's present but we haven't ordered a cake or bought any snacks and soft drinks 6) Anyway, we've got plenty of time till Saturday. I'm sure everything 7) be fine.

8) have you been doing lately? Have you decided 9) you'll visit us? I hope you can come during the summer holidays. I do miss you.

Write soon. I can't wait 10) hear all your news.

Love,

Pamela

5

Present Perfect Continuous

6

Write sentences about yourself. Use the *present perfect* or the *present perfect continuous*.

1 not play basketball for ...

*I haven't played basketball for...
a week.*

2 listen to music since ...

3 know my best friend for ...

4 live here for ...

5 not see my friends since ...



Speaking Activity

(Talking about things you have already done or haven't done yet)

Work in pairs. Ask and answer questions as in the example:

tired – clean / house

- make / beds (✓)
- clean / windows (✓)
- mop / floors (X)
- Hoover / carpets (X)

excited – plan / party

- send / invitations (✓)
- put up / decorations (✓)
- order / cake (X)
- sort out / music to play (X)

dirty – work / garden

- plant / tomatoes (✓)
- cut / grass (✓)
- water / plants (X)
- pick / flowers (X)

A: You look tired. What have you been doing?

B: I've been cleaning the house.

A: What have you done so far?

B: Well, I've made the beds and cleaned the windows but I haven't mopped the floors or hoovered the carpets yet, etc.



Writing Activity

Write a letter to your pen friend telling him/her about the party you are planning.

Dear

How are you? I am so excited. For the last week, I a
..... party for It's going to be a big surprise!

Since yesterday, I and

It is a lot of work but my me. So far, we
..... but we yet.

Well, that's all for now. Write back soon.

Love,