Levels: A2 |B1

Module 3: Expanding your vocabulary.

7 powerful words and expressions to use in an interview

1 I can, I will

Phrases like *"I can contribute ..."* and *"I will offer my strengths in this way ..."* show that you are positive and confident in the gifts and talents you bring to a company.
The word "will" implies conviction and ability

Example:
Interviewer: Why are you a good fit for this job?
Answer: "I am a good fit for this job because ***I can*** produce results. In my last job, I sold the highest number of customer plans."

2 I look forward to

As soon as you have been accepted an interview, you can respond with something like,
"I look forward to the chance to discuss what I can bring to your company."
It is positive and hopeful language that shows you have confidence in your abilities.

Example:
Interviewer: How do you respond to new project assignments?
Answer: "I look forward to the first project planning meeting with a new team."

3 Opportunity

"*Opportunity*" is a word that both describes chances you have been given in the past to develop your skills and shows possibility and gratitude

Example:
Interviewer: What are you looking for in a new position?
Answer: "I see this job as an opportunity to increase my exposure to clients.

4 Experience

When possible, it is good to describe your duties and projects in terms of your job experience during an interview

Example:
Interviewer: How have your previous jobs prepared you for this one?
Answer: "I have 10 years of experience in sales and marketing, most of it with one company....."

5 Skills

Pointing out some of your relevant skills can help an interviewer know you better

Example:
Interviewer: Can you describe some of your soft skills?
Answer: "I think the most valuable skill I have is time-management."

LIVEWORKSHEETS