

FINAL EXAM BUSINESS RESULT ELEMENTARY

1. Complete this text about eating out in someone's country with words from the list.

order fish tip coffee bill

When a visitor comes to my part of the country, we normally go to a traditional restaurant. We eat a lot of ¹ _____ here, so visitors usually ² _____ a local dish to try. At the end of the meal it's normal to have a ³ _____. Of course, the host always pays the ⁴ _____ and it's normal to leave a ⁵ _____. About 10% is right, but only if the service was good!

2. Complete these sentences with the past simple form of verbs from the list. Note that some answers need the question form.

fly take come join be go leave meet become

- 14 I _____ my home in Rome at three o'clock yesterday.
15 _____ you _____ here last night? That's right. We arrived at midnight.
16 We _____ by plane from London to Moscow.
17 Ronan and I _____ at the conference last week.
18 They _____ a taxi from the station.
19 He _____ the Managing Director of the company in 2004.
20 _____ you here for the main presentation? Yes, it was interesting.
21 After the conference, we _____ to a party but it was really boring.
22 When _____ you _____ your current company?

3. Complete these sentences with words from the list.

develop charge check responsible plan deal

- 1 Sorry, can you _____ with this? I don't have time.
2 In R&D we _____ new ideas from the planning stage through to testing for production.
3 How many people are you in _____ of?
4 I'm not sure if this is correct. Can you _____ it for me?
5 I'm the Finance Director so I'm _____ for all the money coming in and out.
6 We _____ to launch this product at the beginning of next year.

4. Complete these three conversations with expressions a-k.

- | | |
|-------------------------|--------------------|
| a can you sign | g in charge of |
| b right down | h Would you like |
| c I have an appointment | i Let me introduce |
| d show you round | j that's |
| e This is your | k Nice to see you |

f please take a

Conversation 1:

Rafael Good morning. ²⁰ _____ with Natasha Grant.

Receptionist Certainly, ²¹ _____ here, please?

Rafael Sure.

Receptionist ²² _____ visitor's pass. Now, ²³ _____ seat. Ms Grant will be ²⁴ _____.

Conversation 2:

Natasha Hello Rafael.

Rafael Hi Natasha. ²⁵ _____ again.

Natasha Nice to see you too. ²⁶ _____ a coffee first?

Rafael Actually, I'm fine.

Natasha OK. Let me ²⁷ _____ first.

Rafael Great.

Conversation 3:

Natasha So, this is Design and ²⁸ _____ the area for programming.

Rafael How many people work on it?

Natasha About ten full-time staff. And we have about ten freelancers at the moment.

²⁹ _____ you to Bryan. He's ³⁰ _____ our IT section...

5. Complete this conversation with the present continuous form of the verbs in brackets.

A You're busy. What ¹³ _____ (you / work) on?

B My company ¹⁴ _____ (build) a new tower in the centre of London.

A Really? So, ¹⁵ _____ (they / employ) more people for the contract?

B No, they ¹⁶ _____ (not / be). But we ¹⁷ _____ (interview)

more people to work on another project in Germany at the moment.

Why ¹⁸ _____ (you / ask)? ¹⁹ _____ (you / leaving) your current employer?

A Yes, I am. I ²⁰ _____ (currently / finish) one more contract with them but I ²¹ _____ (not / do) anything after that. I want a change.

B O.K. We ²² _____ (have) a meeting today about it. I'll tell my boss that you ²³ _____ (look) for a job.

A Thanks a lot!

6. the correct answer from the words in *italics*.

19 That's the *most expensive* / *expensivest* restaurant in town.

20 These new components are *better* / *best* than the old ones.

21 I don't think the problem we have in the factory is very *big* / *bigger*.

22 Our company has the *high* / *highest* turnover in the industry.

23 The *worse* / *worst* problem we have is that staff are leaving.

24 It's the *more* / *most* up-to-date technology on the market.

25 Is there an *easier* / *easiest* solution than this one?