

Money and business

1 Choose the correct words.

- I was happy that they offered to pay my travel ... when I came to the interview.
a income b charge **c expenses**
- After two years in business, the company was delighted to make a ...
a charge b profit c wage
- Linda spent most of her ... from her Saturday job on her hobbies.
a wages b expenses c savings
- How much does that shop ... to fix broken mobiles?
a set up b charge c profit
- Eva had ... of over £500 in her bank account.
a charges b profits c savings
- Mika and Ben ... their bike repair business in 2021.
a profited b set up c charged
- Raluca was happy to offer French lessons in ... for yoga classes.
a exchange b profit c wage

2 Complete the words in the text.

Michaela always wanted to be an ¹**e n t r e p r e n e u r**. After leaving school, Michaela decided to ²**s** **u** a business selling T-shirts online. She used some of her ³**s** to pay a web designer to build her a website. She used the rest of the money she had to pay other ⁴**e**, such as buying plain T-shirts, printing her designs on them and selling them. During her first six months, her total ⁵**i** from selling the T-shirts was less than £1,000 and she didn't make any ⁶**p** at all. But then she decided to give away some of her T-shirts in ⁷**e** for posts about them on social media. Soon, Michaela's business was a great success.

Personal skills

3 Complete the sentences.

- Harry's attention to detail got him the editor's job.
- Having good communication skills means knowing the best way to reach an agreement with someone.
- The person in charge of running the summer fair needs excellent organizational skills.
- We need someone with very good creative skills to create a poster for the concert next month.
- I don't think I'm the right person to build your website as I've never done any programming.

4 Correct the mistakes in the dialogue.

- Maria** I'd like to ask you about your skills and experience. Have you got any experience of computer **thinking**¹ programming?
- Leon** Not really, but I'm very happy to learn.
- Maria** That's good to know. What about your attention to **design**² _____?
- Leon** I'm very good at paying attention to the smallest of facts.
- Maria** I see. What about your time **leadership**³ _____?
- Leon** This is one of my strengths. I'm excellent at using my time well and always complete tasks on time.
- Maria** What about your **creativity**⁴ _____ skills?
- Leon** I have a lot of experience of planning, arranging and preparing events.
- Maria** Can you tell me about your **leadership**⁵ _____ skills?
- Leon** I have done a lot of public speaking, and I'm confident at expressing myself.
- Maria** Great. Critical **programming**⁶ _____ is also an important skill here.
- Leon** I'm very skilled at analysing information and solving problems.
- Maria** Finally, do you think you've got the **design**⁷ _____ skills to become a manager?
- Leon** Not yet, but I'm very keen to learn about management and taking charge.

Extra: Personality adjectives

5 Choose the correct adjectives.

- someone who is good at making things
a curious **b practical** c ambitious
- wanting to do something very much
a determined b encouraging c generous
- relaxed; not worried, stressed or excited
a ambitious b calm c keen
- interested in and enthusiastic about something
a calm b keen c competitive
- wanting to be more successful than others
a determined b competitive c curious
- happy and keen to give to other people
a generous b practical c motivated
- wanting to know something
a calm b curious c ambitious

For me, these exercises were ... ☐ easy ☐ OK ☐ difficult