

Drag and drop these concepts about Data Handling

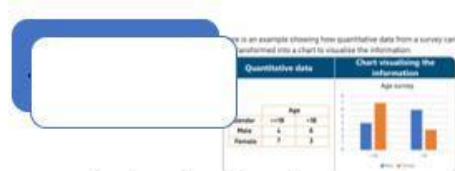
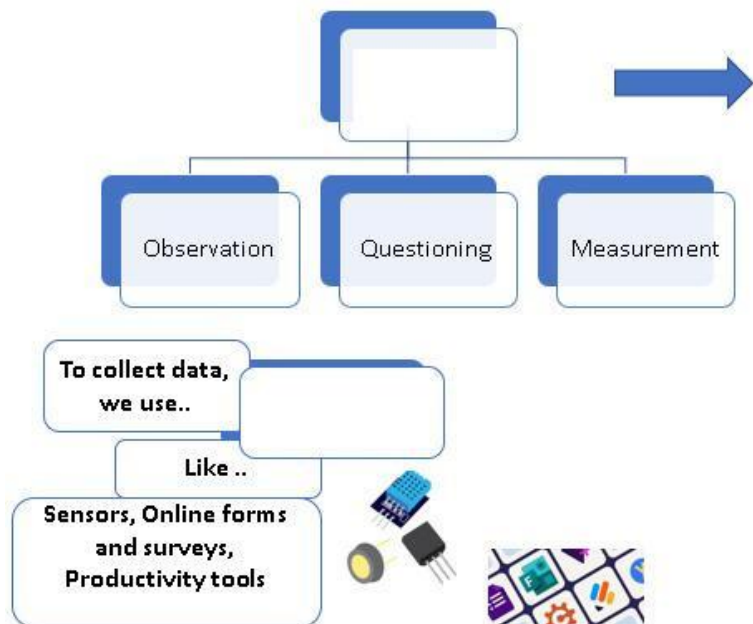
Data
collection

Data
Transformation

Computational
Tools

Productivity
tools

Working with data



quantitative data from forms and surveys

--> charts and graphs

detailed multiple page report --> presentation

using bullet points as key points



Some examples of office packages that can be used to collect, transform and present data include:

- Microsoft office
- Google workspace
- Libre office

