

## Grammar: Past simple and Past continuous

Complete the dialogue with the correct Past Simple form of the verbs in brackets.

- A:** Hi! That's a lovely jacket. Is it new?
- B:** Yes, I \_\_\_\_\_ (buy) it yesterday because I need a smart jacket for my presentation next week. I \_\_\_\_\_ (go) to that new shop on the High Street.
- A:** Did you? \_\_\_\_\_ (there / be) a lot of people there?
- B:** Yes, \_\_\_\_\_ (there / be). It \_\_\_\_\_ (be) really busy.
- A:** \_\_\_\_\_ (you / see) anybody you know there?
- B:** Actually, I \_\_\_\_\_ (see) Ludwik, the new Sales Director. He was looking for a new tie.
- A:** Ah, for his presentation tomorrow! And \_\_\_\_\_ (you / buy) anything else?
- B:** No, I \_\_\_\_\_ (decide) to go home after I \_\_\_\_\_ (pay) for the jacket. It was really expensive!

Write sentences in the Past Simple. Do not change the order of the words.

1. they / meet / the Manager last week / but / they / not meet / the Finance Director
2. I / not think / the report / be / very interesting
3. Rafael / ring / when / you / be / out
4. Nami / write / a report / on our sales in Asia last year
5. Sarah / hear / the news / when / she / be / at work
6. Hans / try on / lots of suits / but / he / not buy / any of them

**What were they doing at 3 o'clock yesterday afternoon? Complete the paragraph with the correct Past Continuous form of the verbs below.**

answer – check – have – order – talk(x2) – try on - write

Carola 1 \_\_\_\_\_ a report. Marco and Frances 2 \_\_\_\_\_ a meeting with the Marketing Manager. Pedro 3 \_\_\_\_\_ questions about the new marketing plans. Sue 4 \_\_\_\_\_ more paper for the office printer. Bill 5 \_\_\_\_\_ to his boss about the latest sales figures. Matteo 6 \_\_\_\_\_ clothes in the shopping mall. Harry and Rita 7 \_\_\_\_\_ on the phone. Svetlana 8 \_\_\_\_\_ sales figures for the month.

**Match the questions (1–6) with the answers (a–f).**

- |   |   |
|---|---|
| <b>a</b> I didn't go. I was working until late. | <b>d</b> No, it wasn't. It was snowing!                   |
| <b>b</b> Sorry! I wasn't listening.             | <b>e</b> They were updating the software.                 |
| <b>c</b> No, we were just looking at suits.     | <b>f</b> I think so. They were chatting like old friends. |

- 1 Did you buy anything?
- 2 What were they doing all morning?
- 3 Did you hear what I said?
- 4 Do they know each other?
- 5 Did you enjoy the party?
- 6 Was it raining in London?