

WRITING TIPS – IT IS / IS

a) Read these notes:

All sentences need a subject, except imperatives, where the subject is always "you":

Open the door, please.

When there is no subject in your language, use IT:

It is cold today.

It's Thursday.

It's half past one.

It is getting late.

Extra tip: do not use contractions in formal written English.

b) Choose the correct option.

It is easy to see that the Internet is a great invention. Being able to access information that is stored in a computer which is on the other side of the world is fantastic. The Internet also makes it possible to exchange information with someone who lives in another country, and this information is not limited to text, as in a letter: it is also possible to exchange images, audio and video recordings.

Another advantage is that it is easy to work in a group, using a single document which is shared so that every member of the group is able to modify it.