



PEMERINTAH DAERAH PROVINSI JAWA BARAT  
DINAS PENDIDIKAN  
**CABANG DINAS PENDIDIKAN WILAYAH III**  
**SMK NEGERI 2 SETU**

Gedung Sementara SDN Tamanrahayu 01 Jl. MT. Haryono No. 9 Kec. Setu Kab. Bekasi 17320  
Email: [smknduasetu@gmail.com](mailto:smknduasetu@gmail.com) Web: [www.smkn2setu.sch.id](http://www.smkn2setu.sch.id)

**PEKAN ULANGAN BERSAMA SEMESTER GANJIL**  
**BAHASA INGGRIS KELAS XII**

Name :

Class :

Stud. Number :

**Section1: Multiple Choice (5 point)**

- Which of the following is an example of a soft skill?
  - Programming proficiency
  - Time management
  - Fluency in multiple languages
  - Knowledge of financial analysis
- What is the purpose of a cover letter?
  - to provide a summary of your qualifications
  - to request an interview
  - to list your work experience
  - to provide references
- Which of the following is an example of a hard skill?
  - Leadership
  - Problem-solving
  - Microsoft Excel proficiency
  - Communication skills

- What does CV stand for?
  - Curriculum Vitae
  - Cover Verification
  - Career Vitae
  - Curriculum Validation
- What is the purpose of a job interview?
  - to showcase your skills and qualifications
  - to negotiate salary and benefits
  - to assess the employer's qualifications
  - to submit your application materials

**Section2: True/False (5 point)**

- True or False: Networking is an essential tool for job seekers.

|   |   |
|---|---|
| T | F |
|---|---|

- True or False: A CV and a resume are the same thing.

|   |   |
|---|---|
| T | F |
|---|---|

8. True or False: Dressing appropriately for a job interview is not important.

|   |   |
|---|---|
| T | F |
|---|---|

9. True or False: A job interview is a one-way communication process.

|   |   |
|---|---|
| T | F |
|---|---|

10. True or False: Soft skills are not as important as hard skills in the workplace.

|   |   |
|---|---|
| T | F |
|---|---|

### Section3: Short Answer (15 point)

1. Mention 2 expression of offering service!
2. Mention 2 expression of accepting service!
3. Mention 3 the differences between CV and resume! Make it in the table
4. Mention three key qualities or skills that employers often look for in job candidates!
5. List three examples of hard skills that would be relevant for a mechanical engineer position