1 Corporate culture

Vocabulary Elements of corporate culture

1 Complete the sentences using the words in the box.

atmosphere	flexibility	hierarchy	image	open-plan
organisational	strategy	structure	values	

1 Company _____ refers to the way a business is organised.

2 Company _____ is planning a series of actions in order to achieve something.

3 An _____ office is one which does not have walls dividing it into separate rooms.

4 A good _____ in a company means a positive feeling that a place gives employees.

5 The _____ of a company refers to the general opinion that people have of an organisation or product. This is not limited to advertising.

6 Having _____ means being able to change or adapt to a situation.

7 Company _____ means staff are organised on various levels, depending on responsibility, e.g. junior and senior managers.

8 Company _____ are the principles and practices that a business feels are important, e.g. equal pay for men and women, or the way employees are treated.

9 _____ behaviour looks at how people work together and how ways of working, e.g. employee interaction and leadership style, can affect the whole organisation.

2 Read the conversation between an HR manager (HR) and a new intern (I). Choose the correct option.

HR: Do you have any questions for me, Rebecca?

I: Yes, I'd like to know what the working environment is like.

HR: You'll find there's a good [1] *flexibility / company structure / atmosphere* because our staff are friendly and positive. And the [2] *pay rate / dress code / company image* is quite relaxed. It's business casual.

I: And what are the working hours? Are they 9 a.m. to 5 p.m.?

HR: That's right, although we expect employees to have some [3] *flexibility / company values / minimum salaries* and adapt when plans change, for instance, your boss may ask you to work late one day to finish an important task.

I: And does everyone work in a(n) [4] *scaled / incredible / open-plan* area?

HR: Yes. None of the managers has their own office anymore.

I: So what would my monthly pay be?

HR: As you are new to the company, you would be earning the standard [5] *pay structure / minimum salary / open-plan* for interns, which is about €800 a month.

I: €800? Erm ... I was hoping for something a little higher.

HR: Well, we could discuss a slightly higher [6] *pay rate / company structure / pay structure* after the six-month trial period.

LIVEWORKSHEETS