

1.3 » NICE DAY, ISN'T IT?

- F making conversation
- P linking
- V conversation topics



VOCABULARY

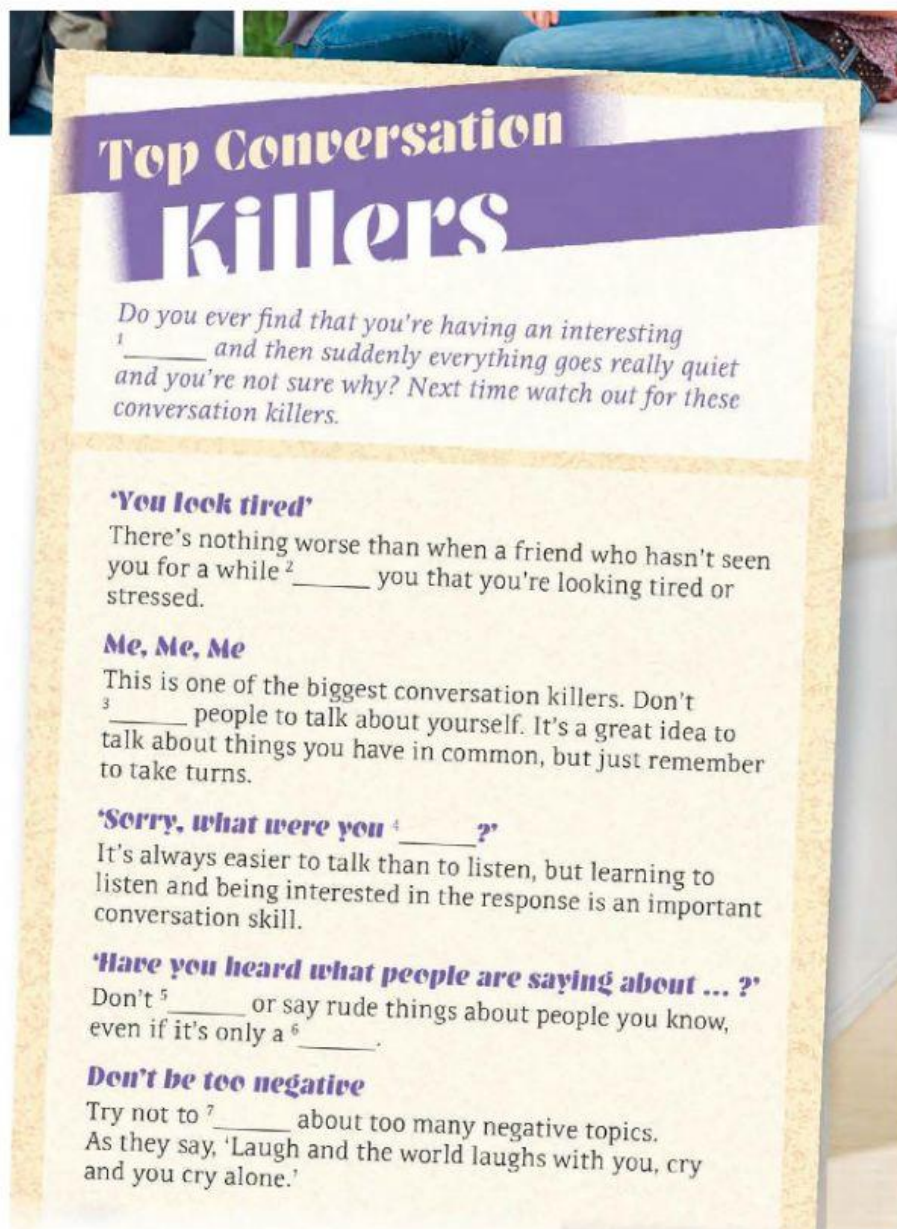
CONVERSATION TOPICS

Work in pairs. Discuss the questions.

- 1 Do you enjoy **having conversations** with people you don't know?
- 2 What topics do you usually **talk about**?
- 3 What do you **say** when somebody **interrupts** you?
- 4 Do you ever **gossip** about celebrities?
- 5 Are you good at **telling jokes**?
- 6 Can you think of any bad conversation habits?

A Complete the article with the words in the box.

joke	gossip	saying	conversation
talk	interrupt	tells	



B Work in pairs. What problem does the article describe? Which tips do you think are good advice?

FUNCTION

MAKING CONVERSATION

A  1.5 Listen to two conversations. Which conversation (Conversation 1 or Conversation 2) do you think is better? Why?

Complete the responses:

Conversation 1

A: Hi, Davide. This is my friend, Rachel.

B: Hi, Rachel. ¹ _____ to meet you.

B: Would you like a drink, Rachel?

C: I'd ² _____ a coffee, thank you.

B: Where exactly do you come from?

C: I'm ³ _____ Beckley, near Oxford.

Conversation 2

A: Hi, Felicia. Nice day, isn't it?

B: Yes, it's ⁴ _____.

A: Did you have a good weekend?

B: Yes, it was ⁵ _____. I didn't do much.

A: Did you watch the match last night?

B: Yes, it was ⁶ _____.

A: I'll see you later.

B: Yes, see you ⁷ _____.

SPEAKING

6 A Look at the topics in the box below. Think of five questions you can ask people related to the topics.

films home next holiday food/drink free time
family weather work/studies weekend

A Complete the questions with the missing word.

- 1 How often do you _____ a barbecue?
- 2 What do you usually do when you have time _____ work/ from your studies?
- 3 How do you usually _____ time with your family?
- 4 What kind of things do you hate _____ money on?
- 5 Where is your favourite place to _____ out?
- 6 Where do you like to _____ shopping?

PAST SIMPLE

A Put the words in the correct order to make questions.

On your last holiday:

- 1 did / go / where / you?
- 2 why / there / did / go / you?
- 3 in / you / a / stay / did / hotel?
- 4 do / day / during / did / you / the / what?
- 5 evenings / out / the / you / go / in / did?
- 6 the / weather / hot / was?
- 7 you / language / speak / what / did?
- 8 you / friends / make / new / any / did?

2.1 THE COMPANY 4 U?

- G present simple and continuous
- P word stress
- V work

VOCABULARY

WORK

Discuss the questions.

- 1 What are the people doing in the photo?
- 2 What sort of company is it?
- 3 Would you like to work for a company like this? Why/Why not?



Match words with definitions:

company	employee	salary	office	customer
employer	staff	task	boss	bonus

- 1 a business that makes or sells things or provides services *company*
- 2 a person who buys products or uses services
- 3 extra money given to a worker (often for especially good work)
- 4 a place where many people work at desks
- 5 a worker
- 6 a job you need to do
- 7 a person who manages the workers in the company
- 8 everyone who works in the company
- 9 a fixed, regular sum of money given to someone for doing a job
- 10 a person or business that pays workers to do a job

SPEAKING

Discuss. What are the most important things for people who work?



LISTENING

A  **2.2** Listen to someone talking about how companies motivate their staff. How are the pictures (A–D) connected to the ideas?



B Listen and check. Which other ideas do they talk about? Which ideas do you think are the best?

A  **2.3** Listen to three employees describing what they are doing. Tick the activities they mention.

watching a film choosing a CD fishing
studying waiting for a customer making coffee
having a massage checking emails

- 1 What is the 'agreement' between the two shops?
- 2 What does the company pay for?
- 3 Why can the woman start work at 1p.m.?

GRAMMAR

PRESENT SIMPLE AND CONTINUOUS

A Read sentences a) and b). Answer the questions.

- a) This is the clothes shop.
b) I'm having a break.

- 1 Which sentence describes something that is always true?
- 2 Which sentence describes a temporary situation?
- 3 Which sentence uses the present simple?
- 4 Which sentence uses the present continuous?

B Read sentences a)–d). Answer the questions.

- a) I'm choosing my free CD for the week.
b) I'm checking my emails.
c) I'm studying history.
d) Six of us are doing online courses.

- 1 Which two sentences refer to this exact moment?
- 2 Which two sentences refer to the general present, but not to this moment?

Make two sentences or questions with the prompts.
Use the present simple and present continuous.

- 1 you / work** on a special task at the moment?
on Saturdays?

Are you working on a special task at the moment?
Do you work on Saturdays?

- | | |
|------------------|--|
| 2 I / look | for a job at the moment
at my emails when I get to work |
| 3 I / not / use | English for my job
the photocopier at the moment |
| 4 you / watch | the news on TV every day?
TV right now? |
| 5 I / not / read | any good books at the moment
a newspaper every morning |
| 6 you / have | a good time at this party?
a company car? |
| 7 I / sell | my house
IT products to companies in Asia |

A Make *you* questions with the prompts. Use the present simple or present continuous.

- 1 think / your salary / good?
Do you think your salary is good?
- 2 speak / any other languages?
- 3 why / learn English?
- 4 study for / an exam / now?
- 5 work on / a special project / at the moment?
- 6 have / your own / office?
- 7 like / your / boss?

WRITING

STARTING/ENDING AN EMAIL

A Look at the phrases below. Which are formal (F) and which are informal (I)?

Starting an email

Dear colleagues **F**
 Dear Sir Hi Dear Dr Bryce Hello
 Dear All Hi everyone

Introducing the main topic

I am writing about ... It's about ... Regarding ...

Ending an email

See you soon Best wishes Bye for now
 I look forward to hearing from you Best regards
 Speak soon Take care Cheers Love
 Yours sincerely

Read the email. What work does Vanessa do?

Dear Mr Shaw,

I am writing to apply for the position at your company advertised in JSI. I believe my personal qualities and my experience make me a good candidate for this job.

I worked for Seng Tech for three years, producing designs for apps. Our customers included Sherring Inc. and BTZ Co. I am currently developing mobile apps for two other companies.

I am very motivated by interesting tasks and I am looking for a chance to develop my skills in a bigger company.

I look forward to hearing from you.

Yours sincerely,

Vanessa Chiarollo

C Read the advert and write to BES. Use the prompts below and phrases from Exercise 9A.

- 1 Say why you're writing and introduce yourself.
- 2 Say what you're doing now (studying English, etc.).
- 3 Ask for information about BES's work experience programme.
- 4 End the email.

BES is an international furniture design company. Based in Ankara, we design and produce household furniture in 15 countries. We are looking for people who want work experience in design, sales and other areas.
Write to Hakan Balik at hbalik@BES.nett.