

SECTION 1

Questions 1-7

Complete the form.

Write **NO MORE THAN TWO WORDS OR A NUMBER** for each answer.

Client Details

Name: **Andrew Peterson** (*Example*)

Educational Qualification: Degree in **1**.....

Previous Job: **2**.....

Hobbies: **3**.....

Main Skills: **4**.....

Expected Salary (\$): **5**.....

Can start? **6**.....

Other languages? **7**.....

Questions 8-10

Choose **THREE** letters from the list, **A-G**.

Which **THREE** qualities do employers most value in their staff?

- A** Problem-solving skills
- B** Diligence
- C** Experience
- D** Flexible hours
- E** Independent thinking
- F** Good personality
- G** Qualifications

SECTION 2

Questions 11-15

Answer the questions.

Write **ONE WORD ONLY** for each answer.

- 11 What does the centre provide first?
- 12 What is important to control?
- 13 What will be used to assess member's fitness level?
- 14 How often is the exercise schedule reviewed?
- 15 How many exercise programs are available?

Questions 16-20

Write the correct letter, **A-G**, next to the questions.

Which place is best for

- A jogging machines
 - B Yoga studio
 - C Weight units
 - D Front-desk area
 - E Squash courts
 - F Shower blocks
 - G Swimming pool
- 16 developing confidence?
 - 17 reducing stress?
 - 18 building fitness?
 - 19 meeting others?
 - 20 finding information?

SECTION 3

Questions 21-25

Choose the correct letter, **A**, **B**, or **C**.

- 21** The position needs someone good at
- A** Computers.
 - B** Dealing with people.
 - C** Arts.
- 22** The directors will select someone from the faculty of
- A** Arts.
 - B** Computing.
 - C** Business.
- 23** The position will require the person to
- A** Work long hours.
 - B** Train others.
 - C** Do weekend work.
- 24** The position will come with a
- A** Car.
 - B** Parking space.
 - C** Much better salary.
- 25** The best aspect of the job is it
- A** Gives more responsibility.
 - B** Comes with a private office.
 - C** Is a step to higher positions

Questions 26-30

Complete the table.

Write **NO MORE THAN TWO WORDS OR A NUMBER** for each answer.

	Candidates			
	Steven	Abdul	Lek	Oscar
Years of Experience	26.....	7	8	12
Qualification	MBA	27.....	degree	Certificates
Possible Concerns	28.....	limited English	29.....	30.....

SECTION 4

Questions 31-33

Choose the correct letter, **A**, **B**, or **C**.

31 Caves are

- A** Often ignored.
- B** Mostly in remote areas.
- C** Often difficult to explore.

32 People who explore caves

- A** Mostly need to know about cartography
- B** Enjoy overcoming the difficulties.
- C** Usually know about cave sciences.

33 China has

- A** Probably the most undiscovered caves.
- B** A growing number of cave explorers.
- C** Some of the best documented caves.

Questions 34-40

Complete the table and notes.

Write **NO MORE THAN TWO WORDS OR A NUMBER** for each answer.

Three Main Reasons for Cave Formation

Dissolution	Volcanic Lava Tubes	Action of Waves
mainly involves 34	topmost surface cools down and 35 hotter lava continue to flow beneath	waves pound in to cliffs then erode into 36or less rigid rocks.
Limestone caves	often have formations made of 37 carbonate e.g. stalactites, stalagmites, and 38	
e.g. Lechuguilla	finally revealed in 39 interestingly, formed from the 40	

a