Writing Ex. > Task 1 – Filling in Reports

A. Write the correct name of each diagram.



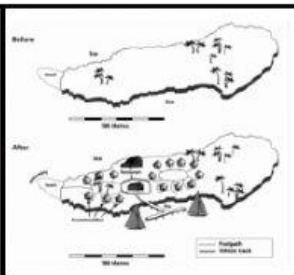
(1)



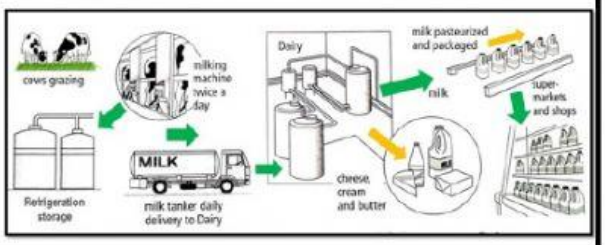
(2)



(3)



(4)



(5)

	2005		2015	
Problem Areas	School A	School B	School A	School B
Reading ability	22	8	23	9
Handwriting	28	7	28	7
Spelling	30	5	25	10
Listening skills	35	11	20	12
Verbal expression of ideas	35	14	21	15
Concentration in lessons	40	15	18	15
Following instructions	42	6	18	12

(6)

B. Choose the correct words in *italics* to complete the report.

Sales began the year at 30,000 units in January and increased (1) *slight / slighter / slightly* to 32,000 units in February. Figures improved gradually experiencing a (2) *sharp / sharper / sharply* rise (3) *by / of / to* 19% in March (4) *following / due to / despite* the introduction of a new price discounting scheme. This was followed by a (5) *slight / slighter / slightly* fall in April when sales dropped (6) *in / to / at* 36,000 units.

Our competitors launched a rival product in Spring, and this resulted (7) *at / in / from* a (8) *dramatic / dramatically / more dramatic* fall to 25,000 in May. However, a summer advertising campaign and online sales increased (9) *significantly / slowly / steadily* (10) *to / by / from* 2,000 units a month throughout June, July and August until they stood (11) *by / in / at* 33,000 (12) *in / on / by* September.

The (13) *dramatic / dramatically / more dramatic* rise to 45,000 in October resulted (14) *in / from / over* the launch of a new autumn collection. Nonetheless, there were problems meeting demand and sales dropped (15) *sharp / sharply / sharper* (16) *on / in / at* November and remained (17) *steadily / same / stable* before finishing (18) *on / at / by* 39,000 in December.

Level B2

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C. There is ONLY ONE mistake in every sentence. Find the mistake and correct it.

1. Our supplier's prices increased at 7% last month. _____

2. Their market share remained steadily between 2003 and 2007. _____

3. Sales fluctuated wildly before they leveled out at the end of the year. _____

4. Tourist cruises to Colombia reached a high of 200, an increase of over 300%. _____

5. Our poor performance last year was resulted to increased competition. _____

6. There was a sharp increase on sugar consumption in Mexico over the last decade. _____

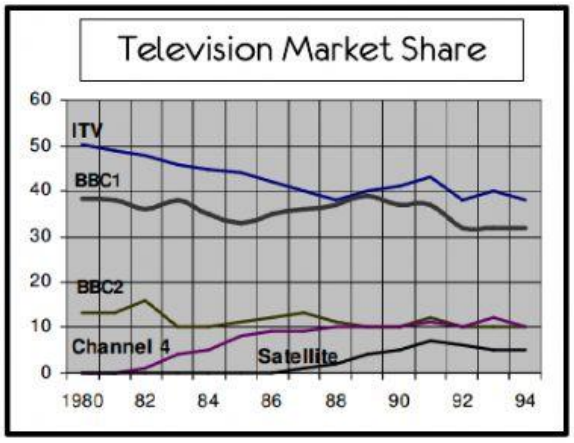
7. Fast food consumption has risen among young people in the past century. _____

8. Travelling by bus was by the far the most popular transport mode, accounting for more 25% of total travelers. _____

9. For the period April-August 2022 leather exports experienced a considerable grow. _____

10. Unfortunately, salaries felt by a small amount last year. _____

D. The graph compares the market shares of different TV channels in Britain. Complete the sentences using the words on the right.



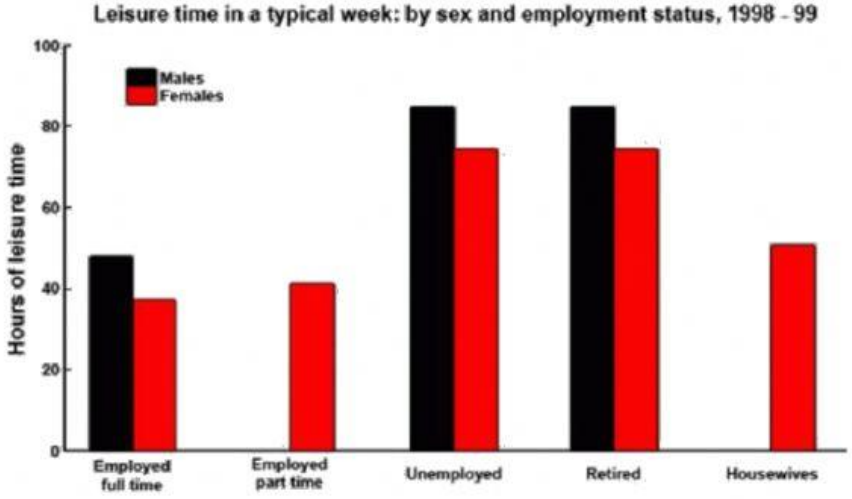
by	at	to	of
rose		steady	
fell		sharply	
went		recovered	
from		remained	
slightly		achieved	

- ITV's market share (1) _____ (2) _____ between 1980 and 1998. It (3) _____ (4) _____ over the period from 1988 to 1991 but fell again in 1992. Between 1980 and 1994 it decreased (5) _____ 50% (6) _____ about 37%.
- In the same period, BBC1's share of the market also (7) _____ down. It fell (8) _____ around 5%. BBC2's market share (9) _____ (10) _____ between 1983 and 1994. It stood (11) _____ about 10%.
- Channel 4 started broadcasting in 1982. Between '82 and '94 its share (12) _____ to around 10%.
- Satellite channels started broadcasting in 1987 and after a slow start, they (13) _____ a market share (14) _____ about 8% in 1994.

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E. The chart below shows the amount of leisure time enjoyed by men and women of different employment status. Complete the report adding words that describe the information shown below.



The (1) _____ compares the amount of (2) _____ time per week that males and females of (3) _____ categories of employment status had between (4) _____ and (5) _____.

It is clear that men enjoyed more (6) _____ of leisure time per week than women in (7) _____ out of five categories. However, only figures for women are shown in two categories, namely (8) _____ and (9) _____.

Regarding the full-time employed, men had (10) _____ more leisure time than women, with approximately 45 hours of free time (11) _____, compared to around 38 hours for women. Obviously, unemployed and retired people of both genders enjoyed the most hours of leisure time. Moreover, the figures for retired males and females were (12) _____ as those for the unemployed, at around 85 and 78 hours of free time per week, (13) _____.

Housewives enjoyed 50 hours of spare time, a little more than part-time working women who had just over (14) _____ leisure hours each week. No data is given for (15) _____ in either of these categories.

+/- 162 words.

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