



3rd Partial Exam

Vocabulary

1 Complete the sentences with the correct prepositions.

- 1 I saw the internship as a way of breaking ____ the job market.
- 2 The sooner you learn to stand up ____ yourself, the better. You don't want to be pushed around all your life.
- 3 When you're doing something you believe in, it makes sense to press ____ despite all difficulties.
- 4 She heard the police were taking ____ young graduates and decided to apply.
- 5 I'm totally snowed ____, but I still try to find the time to get a bit of exercise every day; otherwise I'd go crazy.

2 Complete the sentences with the words from the box. There are more words than you need.

entry-level guts menial minimum potential rapport

- 1 He did several _____ jobs to support himself while writing his novel.
- 2 'Fight for 15' is a movement in the USA that demands a _____ wage of \$15 an hour.
- 3 He claims to have a great _____ with all his employees.
- 4 You need to have the _____ to try something new that may or may not succeed.
- 5 You expect a(n) _____ job to be relatively poorly paid; nowadays, however, it's too often unpaid.

3 Choose the best option.

- 1 Who's going to ____ your expenses on this trip?
A cover B claim C make
- 2 The company hired an external employment agency to ____ three new managers.
A employ B recruit C acquire
- 3 It was exactly the kind of mistake that can ____ your chances on the first day.
A take B miss C scupper



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4 When you start a new business, you have to build a customer _____, which usually happens slowly.

A organisation

B base

C club

5 Because of their own experiences, they decided to _____ a charity to help children from underprivileged backgrounds.

A find

B found

C open

Grammar

4 Complete the sentences with the correct forms of the verbs in brackets.

1 _____ (work) with children is fun, but it can also be very tiring.

2 I detest _____ (ask) personal questions at work by people who are not my personal friends.

3 I can't help _____ (notice) that the management are treating us worse and worse.

4 On _____ (tell) the news, she phoned her husband.

5 Unfortunately, _____ (use) the Internet at work for social purposes is very common nowadays.

5 Use the correct forms of the words in brackets and any additional words to complete the sentences.

1 I am concerned about _____ (he / work) so hard. He might damage his health.

2 He finally _____ (succeed / promote) to Senior Executive.

3 Mary's parents didn't approve of _____ (she / choose) a career in the special forces.

4 I do appreciate _____ (you / use) your free time to help me with this translation.

5 _____ (not / have) any work experience is seen as a disadvantage even when you're only twenty-four.



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Language in Focus

6 Complete the sentences with the correct prepositions.

- 1 I think _____ the long run I'm going to like this job better than my previous one.
- 2 I tried negotiating a better salary, but _____ no avail.
- 3 The part of the computer system that holds confidential data is accessed _____ means of a series of passwords.
- 4 I felt totally _____ sea; I didn't have a clue how the situation should be dealt with.
- 5 She tried to adapt to her new workplace, but all her efforts were _____ vain; she hated everything about it.

Use of English

7 Complete the second sentence so that it means the same as the first. Use no more than six words in each gap including the word in CAPITALS.

1 Do go ahead and hire someone to create a website for us if you are unable to do it yourself. **MEANS**

If you are unable to create a website yourself, _____ go ahead and hire someone to do it for us.

2 The supervisor said he was sure the software was protected but advised us to run the new anti-virus program regularly anyway. **ANY**

The supervisor said he was sure the software was protected but advised us to run the new anti-virus program regularly _____.

3 All companies need to make money, so a lot of potentially useful products never see the light of day for fear of being a commercial flop. **NECESSITY**

Unfortunately, _____ for all companies, so a lot of potentially useful products never see the light of day for fear of being a commercial flop.

4 It is becoming rarer and rarer nowadays to see companies offering permanent contracts to new staff. **MORE**

Nowadays, permanent contracts _____ more rarely to new staff.