

# Common Expressions Used in Replies

Fill in the blanks. Make sure that you only type **one word** as your answer.

Remarks: The answers are not case-sensitive.

1. Thank you for your email \_\_\_\_\_ the upcoming community event. I am writing to make some suggestions.



2. I was pleased to receive your letter \_\_\_\_\_ the planned activity. I am writing to share some thoughts.



3. In response to your email \_\_\_\_\_ the future community activities, I am writing to offer some ideas.



4. I have \_\_\_\_\_ the quotation for your reference.



5. I have pleasure in \_\_\_\_\_ the report for your information.

6. \_\_\_\_\_ please find the price list for your information.



7. We look forward to \_\_\_\_\_ from you soon.

8. Please feel free to contact me \_\_\_\_\_ you have any questions.



9. I \_\_\_\_\_ my ideas are useful.

10. Thank you for your \_\_\_\_\_.

