

Extra Activities



INSTITUTO NET



 advanced

 **LIVEWORKSHEETS**



JOB

- "Job" is a regular activity that you do; an occupation, a profession.
- You receive money for this activity.
- "Job" is a **REGULAR NOUN**

Examples

- I love my **job**. It helps people become fluent in English.
- Do you have a full-time **job**?



WORK

- The word "**work**" is more general than job. Work refers to the activities done to accomplish a goal
- "**Work**" can be done both inside an official job and outside a job.
- "**Work**" can be a Verb and an **UNCOUNTABLE Noun**.

Examples

- I **work** from 8:00 Am to 5:00 Pm every day.
- I am very busy this week because I have so much **work** to do.



4 VOCABULARY work

a Circle the correct word.

- 1 My colleague has been promoted to the **career** / **profession** / **(post)** of purchasing manager.
- 2 Ben decided to pursue a **career** / **job** / **profession** in banking instead of becoming a doctor.
- 3 She's only a part-timer so she gets her **salary** / **wages** / **bonus** weekly.
- 4 We get a **bonus** / **benefit** / **salary** for every five new customers that sign up.
- 5 I'm in a difficult position in the company because my **employer** / **employee** / **staff** is a member of my wife's family and people think that's why I got the job.
- 6 We receive a lot of **skills** / **qualifications** / **training** in this company – we are offered several courses each year.
- 7 Jack works such long **timetable** / **hours** / **day** that he hardly ever sees his children.
- 8 I'm really jealous of my sister because she gets so many **wages** / **bonus** / **perks** in her job like a company car and a clothes allowance.
- 9 My boyfriend's job is quite **rewarding** / **demanding** / **tedious**, so he's taking a course in stress management.
- 10 The work on a factory production line is often very **challenging** / **motivating** / **monotonous** – you do the same thing all day.

3 Jobs around the office

Match each verb with a group of nouns:

arrange make do send deal with

1. a problem, an enquiry, a customer
2. a letter, a fax, an e-mail, a copy
3. a meeting, a date, accommodation
4. paperwork, the accounts, the filing
5. a phone call, some photocopies, the arrangements, a complaint



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