3 Complete the conversations. Use will, going to or the present continuous form of the verbs in brackets

1 A. I can't hear you very well.

B. I'm sorry. I _____ **(speak)** up a little.

2 A. Will she be here tomorrow?

B. No, she _____ **(visit)** two suppliers near London.

3 A. Dowe have a date for that meeting?

B. We _____ **(not have)** it this week. It's now next Tuesday at 10 o'clock.

4 A. Did you arrange a time to talk to your boss?

B. Yes, I _____ **(meet)** her today at two in her office.

5 A. When do we have to pay?

B. I'm not sure. I _____ **(ask)** one of my colleagues and let you know.

4 Complete these dialogues with the best form of the verbs in brackets

1 A Where are you going? B I 1 _____ (pick up) the new catalogues from Amanda today.

A Do you think Bill 2 _____ (be) there?

B Yes, I 3 _____ (see) him after Amanda - why?

A I've got a new price list for him ...

B OK, I 4 _____ (take) it with me if you like. I 5 _____ (make sure) he gets it.

2 C Have you decided on your holiday yet? D Yes - we 6 _____ (go back) to Spain. I booked everything a few weeks ago.

C 7 _____ (you / stay) in the same place as last year?

D Yes, it's much easier. But we 8 _____ (not / fly) this time.

C How 9 _____ (you / get) there?

D Ferry and car. There's a ferry that 10 _____ (leave) at 8 p.m. every night. The whole journey 11 _____ (only / take) 24 hours, and it means we 12 _____ (have) our own transport when we're there.

LIVEWORKSHEETS