3 Complete the conversation with the words from the list

already/ just / yet

1 A. The presentation is in two minutes and I still haven't seen Caroline _____ !

2 B. Actually, she's _____ arrived —I saw her car arrive a few minutes ago.

3 A. Great. And our speaker has _____ set up in the conference room, so I think we're ready to start once Caroline comes up ...

C. Sorry I'm late. The traffic was terrible!

4 Complete the sentences with the past simple or present perfect form of the verbs in brackets

1 Anna _____ (work) here for ages. She still does the same job.

2 The sales office _____ (close) down over a month ago.

3 The Managing Director _____ (just / organize) a meeting with all line managers.

4 _____ (you / call) him back yet?

5 What time _____ (she / arrive)?

6 I don't think we _____ (ever / meet) before, have we?

7 We _____ (not / take) the opportunity when we had the chance.

8 Things _____ (not / improve) that much since he took over.

9 _____ (you / ever / speak) to the CEO?

10 You know a lot about this company. How long _____ (you / work) here?

LIVEWORKSHEETS