SECTION 1

Questions 1-10

Complete the form below.

Write **NO MORE THAN TWO WORDS AND/OR A NUMBER** for each answer.

Phone interview

Name:	*John Murphy*
Example	***Answer***
Position applying for:	*lifeguard*
Street Address:	45 **1**..... Court
Contact phone number:	**2**.....
Current part-time job:`	**3**.....
Previous job at Ridgemont High School:	**4**.....
Additional relevant work experience:	**5**.....
Relevant skills/qualifications:	CPR certification & **6**.....
CPR certification expiration date:	**7**.....
Preferred weekly shift:	**8**.....
Time available to start work:	**9**.....
Advertisement source:	**10**.....

LIVEWORKSHEETS

SECTION 2

Questions 11-20

Choose the correct letter, **A**, **B** or **C**

11 The lecture was organised by

A City of Nottingham.

B University of Nottingham Students' Union.

C Nottingham Police Department.

12 The majority of crime on campus is

A Drugs and Alcohol.

B Violence

C Theft

13 The campus crime rate has ..... so far this year.

A increased

B decreased

C stayed the same

14 Why is there added concern about crime?

A exaggeration in media

B crime TV shows

C factual news articles

15 Carlos says if you are the victim of a crime, you should

A run away.

B resist

C seek help.

LIVEWORKSHEETS

16 What is the primary method for increasing safety?

A informing students and staff of safety precautions

B offering free self-defense courses to students

C reminding students to carry a mobile phone at all times

17 If a student must work late, it is most important to

A not return home until the morning.

B go back with a friend.

C bring a mobile phone.

18 It is dangerous to

A drive home late at night.

B carry a knife.

C carry pepper spray.

19 Students who complete a self-defense course are

A more aware of dangers.

B mentally tougher.

C walking more confidently.

20 A university is

A not surrounded by walls.

B patrolled by military.

C completely safe.

LIVEWORKSHEETS

SECTION 3

Questions 21-23

Choose the correct letter, **A**, **B** or **C**.

21 Information on the test is from

A the teacher.

B a class.

C a handout.

22 This assignment is important because

A it will become a permanent record.

B it is a must for passing 11th grade English.

C it will affect the English level next year.

23 Bobby chooses football as project topic because

A he often plays football.

B his father loves football.

C he is interested in football.

LIVEWORKSHEETS

Questions 24-30

What problems do the speakers identify for this project?

*Choose **SEVEN** answers from the box and write the letters, **A-H**, next to questions **24-30**.*

Problems

A too vague

B too factual

C too unreliable

D too noisy

E too long

F too short

G too complicated

H too simple

24 Background sounds

25 Answers of questions

26 One of the questions

27 Time of answering

28 Recording equipment

29 Topic of project

30 Report on project

LIVEWORKSHEETS

SECTION 4

Questions 31-40

Complete the notes below.

Write **NO MORE THAN THREE WORDS** for each answer.

GIVING A SPEECH

Reasons for nervousness

• Lecturers often feel more **31**..... if the speech is important.

• Many think that the ability to make a good public speaking is **32**....., while in fact it is a skill that can be learned by anyone.

How to prepare a quality speech

• The audience will only remember the **33**..... sentence of a speech.

• Ensure that your speech is **34**.....

Do's and Don'ts

• Don't start your speech until audience is **35**.....

• You can make your main ideas or notes on cards or a **36**.....

• You do not need to write down the **37**..... speech.

• You can just write **38**..... ideas.

• Remember to **39**..... yourself to see how long your speech will be.

• Don't just read from **40**.....

LIVEWORKSHEETS