

BUSINESS PHRASAL VERBS II**I Choose the correct preposition from the drop-down menu**

- 1) write on paper = jot
- 2) stop working hard = slack
- 3) contact = reach___ to
- 4) stay longer = stay
- 5) fire = lay
- 6) postpone = put
- 7) continue for too long = drag
- 8) Finally do sth = catch___ on
- 9) do sb's job = cover
- 10) inform sb = fill sb
- 11) calculate = work

II Drag and drop the correct phrasal verb in the right place.

fill me in	reach out to	cover for	jot down	
slack off	put off	stay behind	laid off	work out

1. Who's going to _____ you while you're on vacation?
2. Let me _____ your number and I'll call you tomorrow.
3. I think you'd better _____ on what's been happening.
4. The seminar has been _____ until tomorrow because of power cut.
5. Workers usually _____ on Fridays. Perhaps because they feel tired.
6. We need to _____ how much they owe us.
7. If you would like to request a refund, please _____ customer service.
8. I have to _____ because I have too much work to do.
9. The company _____ 250 workers in December.