Read the conversation between two coworkers:

Jesse: Good morning! May I help you?

Katherine: Hello! Yes, please. I'm the new sales assistant…

Jesse: Oh, they told me about you. What's your name?

Katherine: My name is Katherine, but please call me Kathy.

Jesse: I'm Jesse. Glad to meet you!

Katherine: Nice to meet you too!

Jesse: Oh, Katherine, I also need to fill out a form about you.

Katherine: Ok.

Jesse: What's your full name?

Katherine: Katherine Zigmund.

Jesse: How do you spell "Zigmund"?

Katherine: Z-I-G-M-U-N-D.

Jesse: How old are you?

Katherine: I'm twenty-five years old.

Jesse: Ok. One last question: what's your phone number?

Katherine: It's 555-2467.

Jesse: Thank you! Now come with me, I'm going to show you the place and your coworkers.

Katherine: Thanks!

Answer the questions:

1. Who is new at the company?

2. How old is Katherine?

3. What's Katharine nickname?

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Now answer the questions about you:

1. What's your full name?

2.What's your nickname?

3. What's your phone number?

4. Where do you work?

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