

Use a **comma** after the greeting and the closing of a friendly letter.

Dear Sam,      Your friend,

Type the letter in the box that shows the comma used correctly.

1.

- a. Dear Katie
- b. Dear, Katie
- c. Dear Katie,
- d. Dear, Katie,

☐

2.

- a. Your friend,
- b. Your, Friend,
- c. Your, friend
- d. Your friend

☐

Add the commas where they are needed.

Dear Carl ☐

I need you to meet me at the park next Tuesday, March 13 ☐ 2021. We can have a picnic for lunch. My mom will pack sandwiches ☐ chips ☐ and drinks.

Your friend ☐

Sam

Type a short letter to a friend. Use commas correctly.

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