Punctuation

Punctuation is very important in writing. Each symbol has a very particular function. Here are the symbols of punctuation in English and what they are used for.

Name of punctuation	Symbol	What is it for?	Example
period	.	To finish a declarative or imperative sentence, to indicate the end of an abbreviation	My mother's name is Andréanne. St. Laurent, Dr. Robert
exclamation mark	!	To finish an exclamatory or an imperative sentence (with strong emotion)	Stop that right now! I love this song!
question mark	?	To finish an interrogative sentence (question)	Did you do your homework?
comma	,	To separate the elements of a list, to separate dependent and independent clauses, to set off appositives, interrupters, and question tags	list: **I like apples, oranges, and bananas.** dependent and independent clauses: **Because it stopped raining, I put my raincoat away.** appositives: **Thomas, my older brother, started university this year.** interrupters: **Puppies, especially the ones with huge paws, are incredibly cute.** question tags: **You have a sister, don't you?**
semi-colon	;	To join two independent clauses together → a semi-colon can be replaced by a comma and a conjunction	**The sun was shining brightly; I finally got to go outside.** (replaced by a comma and a conjunction: The sun was shining brightly, ***so*** I finally got to go outise.
colon	:	To introduce a list, to introduce a quote, to write the time	list: **I have traveled to three different countries: Greece, Turkey, and the United States.**

LIVEWORKSHEETS

			quote: Eleanor Roosevelt once said: "No one can make you feel inferior without your consent." time: Meet me at 9:30.
apostrophe	'	The possessive form of nouns or to replace a letter in order to form a contraction	possessive: **pigeon's wing** (singular) **pigeons' wings** (plural) contraction: **we are → we're**
hyphen	-	To join certain compound words	sister-in-law, twenty-two, old-fashioned
parentheses	()	To add a detail or a piece of information, you set it off in parentheses	Mae studied (all night) for the test.
quotation marks	""	To show that these words belong to someone else	I find great comfort in Disney songs because they have uplifting messages: "No matter how your heart is grieving, if you keep on believing, the dream that you wish will come true."
ellipsis	...	To show that a thought is unfinished or for information that has been left out of the sentence	So, she said she liked your hair. And...

A. Tell me if the sentence is correctly punctuated. If so, write **yes** on the line. If not, write **no** on the line.

1. My brother, who is a musician used to work as a pastry chef in Montreal.
   _____
2. The three things that make mornings bearable; tea, breakfast and loud music. _____
3. The TV shows I have been watching recently are Brooklyn Nine-Nine, Once Upon a Time, Arrested Development, and Smash. _____
4. Martin Luther King famously spoke these inspiring words: "I have a dream."
   _____
5. At the ski club, the teachers got together to share some food, stories, and games.
   _____

LIVEWORKSHEETS

B. Find the missing punctuation in each sentence. Write the name of the punctuation on the line provided.

1. Mrs Jones could not believe her eyes.

   _____

2. After we went outside we realized that it was too warm for our winter jackets.

   _____

3. Allisons favourite sweater went missing last night.

   _____

4. Have you seen it

   _____

5. There are two foods I have never liked coconut and raisins.

   _____

6. Nikola Tesla a famous inventor is actually responsible for many of the technological marvels we have today.

   _____

7. Fall is my favourite season it gives me the opportunity to wear cute hats, scarves, sweaters, and jackets.

   _____

8. My younger brother is going to be twenty eight this year.

   _____

9. I just can't wait for winter to be over

   _____

10. Yoda told Luke: Do or do not, there is no try.

    _____

11. When it is cold you have many options: put on a sweater, put on socks, or turn up the heat.

    _____

12. The grammar work is not over. To be continued

    _____

LIVEWORKSHEETS