

EXERCISE 1 DISCOVER THE GRAMMAR

A GRAMMAR NOTES 1-8 Read the direct speech sentences based on the reading and the reports of those sentences in indirect speech. Is the change to indirect speech correct (C) or incorrect (I)?

- C 1. She said, "I want to talk about ways to avoid verbal conflict."
REPORT: She said she wanted to talk about ways to avoid verbal conflict.
- _____ 2. The man said, "The bill seems very high."
REPORT: The man said the bill seems very high.
- _____ 3. The man asked the waitress, "Did you include the service in the bill?"
REPORT: The man asked the waitress did she include the service in the bill.
- _____ 4. The waitress said, "You have to pay the tax."
REPORT: The waitress said they had to pay the tax.
- _____ 5. The man told the waitress, "We won't pay for service."
REPORT: The man told the waitress we wouldn't pay for service.
- _____ 6. The waitress could have said, "I'm really sorry about the service."
REPORT: The waitress could have said she was really sorry about the service.
- _____ 7. The chair said, "We're on a very tight schedule."
REPORT: The chair said they were on a very tight schedule.
- _____ 8. The chair said, "Make your reports brief."
REPORT: The chair said them to make their reports brief.
- _____ 9. The chair said, "We might need to have another meeting tomorrow."
REPORT: The chair said they might need to have another meeting the next day.
- _____ 10. The chair said, "No one will ask any questions."
REPORT: The chair said no one will ask any questions.

B GRAMMAR NOTES 5, 7 Each of the following direct speech sentences has been changed to indirect speech. Identify how the verb has changed in each item.

1. The chair said, "Make your reports brief." → The chair told them to make their reports brief.
CHANGE: imperative → infinitive
2. The waitress said, "You have to pay the tax." → The waitress told them they had to pay the tax.
CHANGE: _____
3. The waitress could have said, "I'm really sorry about the service." → The waitress could have said she was really sorry about the service.
CHANGE: _____
4. The man asked the waitress, "Did you include the service in the bill?" → The man asked the waitress if she had included the service in the bill.
CHANGE: _____