

UNIT 3

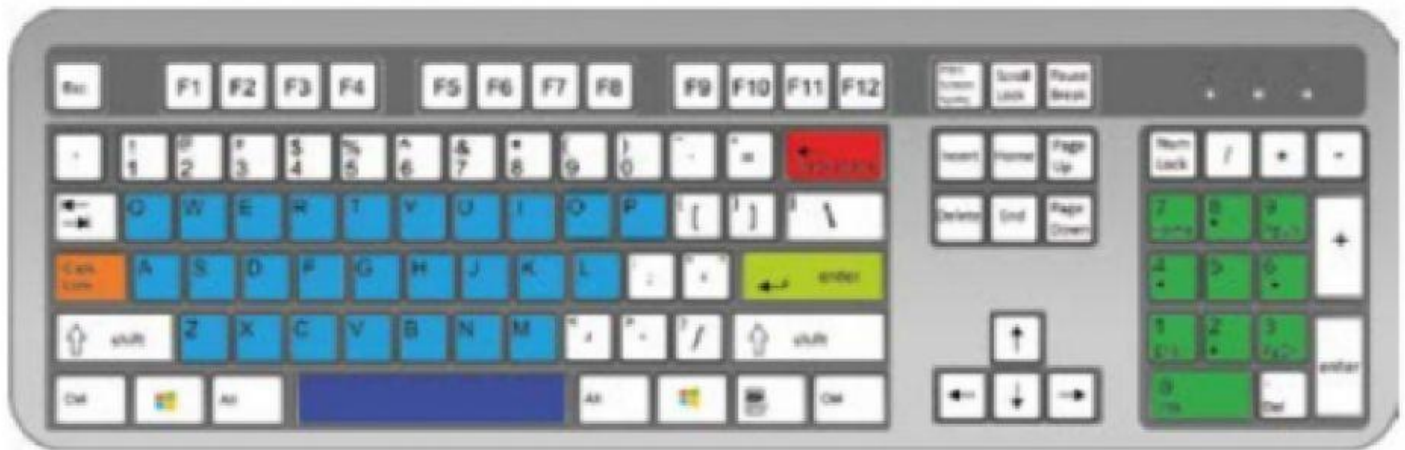
WORD PROCESSING 2

THE KEYBOARD



Yr Level:	Subject: ICT	Unit:	
Name :		Date:	

The Keyboard



Name the following keys.



UNIT 3

WORD PROCESSING 2

THE KEYBOARD

Fill in the blanks.

I use the to leave space between words.

I use the key to change line

I use the key to erase mistakes while typing

I use the key to type in capital letters.

WORD BANK

backspace

spacebar

number keys

caps lock

alphabet keys

enter