

Business English . Economics – terms and definitions.

1. Match the definitions with the given terms.

ECONOMIST ECONOMY ECONOMY PACK ECONOMY CLASS ECONOMICAL

- a) The system by which country's money and goods are produced and used.
.....
- b) Using money, goods and time carefully, without wasting any.
- c) The cheapest seats on a plane.
- d) A product that is cheaper if you buy a large amount.
- e) A person skilled in economics

2. Match the Polish names of the institutions with their English equivalents.

- | | |
|--------------------------|---------------------------------|
| a) Urząd Gminy | 1) The National Bank of Poland |
| b) Urząd Skarbowy | 2) Tax Office |
| c) Firma ubezpieczeniowa | 3) Social Insurance Institution |
| d) ZUS | 4) Commune Office |
| e) NBP | 5) Insurance Company |

3. Translate:

płacić gotówką -in
otworzyć konto – open an
KP (kasa przyjmie) -statement (CS)
KW (kasa wyda) -statement (DS)
RK (raport kasowy) - (CR)
faktura -
Nr (numer) - (.....)
załączniki - e.....s
sporządził: Peter Brown -d. Peter Brown
abonament miesięczny – m.....e