

**Good morning! It's nice to see you again.**

Very good. I'd really like to see your design centre.

**May I take your coat?**

Coffee would be great. Thank you!

Yeah. I'd like to have a hot drink if it's possible.

And you! I've been looking forward to this visit.

**How would you like your coffee?**

Certainly! Here you are.

**Please have a seat and make yourself comfortable. I'm going to tell Mr. Smith you are here. Would you like something to drink?**

They look delicious, thank you.

**Well, I think that Mr. Smith is coming now. I'll leave you and make the lunch arrangements.**

**Sure. We have tea, coffee or hot chocolate. What do you prefer?**

Black coffee and one sugar, please.

No, the directions you sent were quite clear and there was no traffic on the road.

**Help yourself with the cookies.**

**You're welcome. Did you have any difficulties finding the way?**

**Excellent. As for today's schedule, we thought we could have lunch first and then show you around the company.**

Splendid! Thanks!

**How does that sound to  
you?**