

Imię i nazwisko: ..... Klasa: .....

## 1 Complete the sentences with the correct words. The first letters have been given.

- Cecilia is a l\_\_\_\_\_ – she advises people on legal matters and represents them in court.
- We were so disappointed with the restaurant service that we didn't give a t\_\_\_\_\_ to the waiter.
- The d\_\_\_\_\_ for applications was set for next Monday. After that day no more applications will be accepted.
- The new employees have to go through a p\_\_\_\_\_ period, during which the company decides if they are suitable for this job.
- We need to call a p\_\_\_\_\_ to have our kitchen sink repaired.
- Chris is a f\_\_\_\_\_. He writes articles for a few newspapers.

/ 6

## 2 Translate the Polish parts of the sentences into English.

- We're looking for someone who can (pracować pod presją) \_\_\_\_\_.
- What do your parents (utrzymują się) \_\_\_\_\_?
- Emma is a senior manager in a big corporation and she (zarządza/odpowiada za) \_\_\_\_\_ a large team of people.
- Eric's decided to leave his job as there (nie było żadnych perspektyw rozwoju) \_\_\_\_\_ in the company.
- This job sounds perfect for you – you really (powinieneś się o niego ubiegać) \_\_\_\_\_.
- My sister has three children, so she would like (pracować na pół etatu) \_\_\_\_\_ to have more time for her family.
- Before you send your CV, make sure it (jest aktualne) \_\_\_\_\_.

/ 7

## 3 Complete the text with the correct form of the words in brackets.

Garry was very excited that he would soon start working as a (1) \_\_\_\_\_ (journal) in one of the most popular newspaper in the country. There were over two hundred (2) \_\_\_\_\_ (apply), so he was really glad that they invited him for a job interview. The manager who interviewed him was impressed with his (3) \_\_\_\_\_ (qualify). She warned him, though, that at the beginning he would have to do rather simple and (4) \_\_\_\_\_ (repeat) tasks. She said that the job often involved working (5) \_\_\_\_\_ (time) or at the weekends. But Garry was ready for anything – he was fed up with being an (6) \_\_\_\_\_ (account) and he didn't want to be (7) \_\_\_\_\_ (employ), either.

/ 7

## 4 Decide if the sentences are true (T) or false (F).

- When something in the house breaks down, you should call a handyman to repair it. T / F
- Peter is very happy – he has a dead-end job. T / F
- An undemanding job involves little skill or effort. T / F
- A counsellor is the right person to turn to when you need help solving your personal problems. T / F
- An appraisal is a discussion about the profits and losses of a business. T / F

/ 5

## 5 Complete the sentences with the correct words. The first letters have been given.

- After we'd checked in at the hotel, the d\_\_\_\_\_ helped us with our suitcases.
- All employees have to pay some money into their p\_\_\_\_\_ s\_\_\_\_\_ to have some savings when they retire.
- It is a good idea for the applicants to c\_\_\_\_\_ o\_\_\_\_\_ a new company and find out as much information as possible before their job interview.
- Ian was so disappointed with his new job that he decided to h\_\_\_\_\_ in his n\_\_\_\_\_ and leave the company.
- Doctors often work very long hours – they sometimes have to work at night and do the g\_\_\_\_\_ s\_\_\_\_\_.

/ 5

TOTAL: / 20 / 30