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Label the diagram below with the different parts of an e-mail. Put the number of each item next to the correct letter.

① new message

② forward

③ body of text

④ send

⑤ sender

⑥ greeting

⑦ reply

⑧ recipient

⑨ signature

⑩ reply-to-all

⑪ subject line

⑫ copy to (CC)

⑬ flag

⑭ date

