



## PRACTICE

### Exercise 1

1. The longest fish in the contest was eighteen inches long".  
"It \_\_\_\_\_ by Thelma Rivers".  
a. was catching      b. caught      c. was caught      d. catch

2. "I heard you decided to take up tennis".  
"Yes, I have \_\_\_\_\_ every day".  
a. been played      b. been playing      c. playing      d. play

3. "Are we about to have dinner?".  
"Yes, it \_\_\_\_\_ in the dining room".  
a. is serving      b. serves      c. is being served      d. served

4. "Why is Stanley in jail?" "He \_\_\_\_\_ of robbery".  
a. has been convicted      b. has been convicting      c. has convicted      d. convicted

5. "Where are Jack and Jan?"  
"They \_\_\_\_\_ the boxes you asked for into the house".  
a. have been bringing      b. bringing      c. have been brought      d. to bring

6. "Where's the old chicken coop?"  
"It \_\_\_\_\_ by a windstorm last year".  
a. destroy      b. is destroyed      c. was destroyed      d. destroyed

7. "We're still looking for Thomas".  
"Hasn't he \_\_\_\_\_ yet?".  
a. been found      b. to find      c. found      d. being found

8. "Whatever happened to that fortune-teller?"  
"I don't know. She \_\_\_\_\_ around her in a long time".  
a. hasn't seen      b. didn't see      c. hasn't been seeing      d. hasn't been seen

9. "Diana is a wonderful ballet dancer".  
"She \_\_\_\_\_ since she was four".  
a. has been dancing      b. has been danced      c. is dancing      d. was danced

10. "What a beautiful dress you're wearing!"  
"Thank you. It \_\_\_\_\_ especially for me by a French tailor".  
a. is made      b. has made      c. made      d. was made

11. "Those eggs of different colors are very artistic".  
"Yes, they \_\_\_\_\_ in Russia".  
a. were painted      b. were paint      c. were painting      d. painted

12. "Homer is in jail for smoking marijuana".  
"He \_\_\_\_\_ that it was against the law".  
a. is telling      b. was told      c. old      d. tells

13. "The maintenance people didn't remove the chairs from the ballroom".  
"Don't worry. They \_\_\_\_\_ them before the dance begins".  
a. will have been moved      b. will have moved      c. were moved      d. moved



14. Gold \_\_\_\_ in California in the nineteenth century.  
 a. was discovered      b. has been discovered      c. was discover      d. they discovered

15. \_\_\_\_ that military spending is extremely high.  
 a. We are felt      b. It feels      c. It is felt      d. We feel that it is

16. All planes \_\_\_\_ before departure.  
 a. will checked      b. will has checked      c. will be checked      d. will been checked

17. I wanted \_\_\_\_ by the head of the company, but it was impossible.  
 a. to see      b. to be seen      c. seeing      d. being to see

18. Katherine \_\_\_\_ at Bob's house every night this week.  
 a. has been eaten      b. has eating      c. is being eating      d. has been eating

19. "Where did you get these old dresses?".  
 "We \_\_\_\_ them in the old trunk".  
 a. were found      b. finding      c. found      d. have been found

20. "What happened to the old mail carrier?"  
 "He \_\_\_\_ to a new neighborhood to work".  
 a. has sent      b. was send      c. was sent      d. sent

## Exercise 2

1. Some body cleans the room every day.  
 a. The room every day is cleaned  
 c. The room is cleaned every day  
 b. The room is every day cleaned  
 d. The room is cleaned by somebody every day

2. They cancelled all flights because of fog.  
 a. All flights because of fog were cancelled.  
 c. All flights were because of fog cancelled  
 b. All flights were cancelled because of fog.  
 d. All flights were cancelled by them because of fog

3. People don't use this road very often.  
 a. This road is not used very often  
 c. This road very often is not used  
 b. Not very often this road is not used  
 d. This road not very often is used

4. Somebody accused me of stealing money.  
 a. I was accused by somebody of stealing money.  
 c. I was accused of stealing money by somebody  
 b. I was accused of stealing money  
 d. I was accused stealing money.

5. How do people learn languages?  
 a. How are languages learned?  
 c. How languages are learned?  
 b. How are languages learned by people?  
 d. Languages are learned how?

6. People warned us not to go out alone.  
 a. We were warned not going out alone  
 c. We weren't warned to go out alone.  
 b. We were warned not to go out alone by people.  
 d. We were warned not to go out alone.

7. Somebody is using the computer at the moment.  
 a. The computer is being use at the moment.  
 c. The computer is being used by some body at the moment.  
 b. The computer at the moment is being used.  
 d. The computer is used at the moment.

8. I didn't realize that somebody was recording our conversation.

a. I didn't realize that our conversation was recorded.      b. I didn't realize that our conversation was being recorded.  
c. I didn't realize that our conversation was being recorded by someone.      d. Our conversation wasn't realized to be recorded.

9. We found that they had cancelled the game.

a. We found that the game had been cancelled.      b. The game had been cancelled.  
c. We found that the game had been cancelled by them.      d. The game were found to be cancelled.

10. They are building a new highway around the city.

a. A new highway is being built around the city.      b. A new highway is being built around the city by them  
c. A new highway around the city is being built.      d. Around the city a new highway is being built.

11. They have built a new hospital near the airport.

a. A new hospital has been built near the airport by them.      b. A new hospital near the airport has been built.  
c. A new hospital has been built near the airport.      d. Near the airport a new hospital has been.

12. People should send their complaints to the head office.

a. Complaints should be sent to the head office.      b. Complaints should be sent to the head office by people.  
c. Their complaints should be sent to the head office by people.      d. Their complaints to the head office should be sent.

13. They had to postpone the meeting because of illness.

a. The meeting had to be postponed because of illness.      b. The meeting had to because of illness be postponed.  
c. The meeting had to be postponed by them because of illness.      d. The meeting because of illness had to be postponed.

14. Somebody might have stolen our car.

a. Somebody might have been stolen your car      b. Your car might be stolen.  
c. Your car might have been stolen by somebody      d. Your car might have been stolen.

15. An electrical fault could have caused the fire.

a. An electrical fault could have been caused by the fire.      b. An electrical fault could have caused the fire  
c. The fire could have been caused by an electrical fault.      d. The fire could have caused an electrical fault.

16. They are going to hold next year's congress in San Francisco.

a. Congress is going to be held next year in San Francisco.      b. Congress in San Francisco is going to be held next year.  
c. Next year's congress is going to be held by them held next year.      d. Next year's congress is going to be held in San Francisco.

17. They shouldn't have played the football match in such bad weather.

a. The football match shouldn't have been played in such bad weather.      b. The football match shouldn't have been played by them in such bad weather.  
c. The football match shouldn't be played in such bad weather.      d. The football match shouldn't have played in such bad weather.

18. The bill includes service.

a. Service is included by the bill      b. Service included in the bill      c. Service is included in the bill      d. Service is in the bill

19. They have changed the date of the meeting.

a. The date of the meeting has been changed      b. The date of the meeting has been changed by them  
c. The meeting has been changed the date      d. The date of the meeting has changed

20. Brian told me that somebody had tracked him in the street.

a. I was told by Brian that somebody had attacked him in the street.      b. I was told by Brian that he had been attacked in the street.  
c. Brian told me to have been attacked in the street.      d. Brian told me that he had been attacked in the street.

## Exercise 3

1. They will ask you a lot of questions at the interview.
 

a. You will be asked a lot of questions at the interview.	b. You will be asked a lot of questions at the interview by them.
c. A lot of questions will be asked you at the interview.	d. A lot of questions will be asked at the interview.
2. Nobody told me that George was ill.
 

a. I was told that	b. I wasn't told that George was ill
c. George wasn't told to be ill	d. George was told not to be ill
3. His colleagues gave him a present when he retired.
 

a. He was given a present when he retired.	b. A present was given by his colleagues when he retired.
c. He was given a present by his colleagues when he retired.	d. A present was given him when he retired.
4. We will send you the results as soon as they are ready.
 

a. You will be sent the results as soon as they are ready.	b. You will be sent the results as soon as they are ready by us.
c. The results will be sent you by us as soon as they are ready.	d. The results will be sent you as soon as they are ready by us.
5. I think they should have offered Tom the job.
 

a. I think Tom should have been offered the job by them.	b. I think Tom should have been offered the job.
c. I am thought they should have offered Tom the job.	d. I think the job should have been offered Tom.
6. They say that many people are homeless after the tsunami.
 

a. They say many people to have been homeless after the tsunami.	b. They say many people to be homeless after the tsunami.
c. Many people are said to have been homeless after the tsunami.	d. Many people are said to be homeless after the tsunami.
7. They know that the Prime Minister is in favour of the new law.
 

a. The Prime Minister is known to have been in favour of the new law.	b. They know the Prime Minister to be in favour of the new law.
c. The Prime Minister is known to be in favour of the new law.	d. They know the Prime Minister to have been in favour of the new law.
8. They expect that the government will lose the election.
 

a. The government is expected to have lost the election.	b. The government is expected to lose the election.
c. They expect the government to lose the election.	d. They expect the government have lost election.
9. They think that the prisoner escaped by climbing over the wall.
 

a. The prisoner is thought to escape by climbing over the wall.	b. The prisoner is thought escaped by climbing over the wall.
c. The prisoner is thought having escaped by climbing over the wall.	d. The prisoner is thought to have escaped by climbing over the wall.
10. They believe that the thieves got in through the kitchen window.
 

a. The thieves are believed to have got in through the kitchen window.	b. The thieves are believed to get in through the kitchen window.
c. They believe the thieves got in through the kitchen window.	d. They believe the thieves have got in through the kitchen window.
11. They report that over 200,000 people were killed in the tsunami.
 

a. Over 200,000 people are reported to have been killed in the tsunami.	b. Over 200,000 people are reported to be killed in the tsunami.
c. Over 200,000 people are reported to have killed in the tsunami.	d. Over 200,000 people are reported to kill in the tsunami.
12. They say that three men were arrested after the explosion.
 

a. Three men are said to be arrested after the explosion.	b. Three men are said to have been arrested after the explosion.
c. Three men are said to have arrested after the explosion.	d. Three men are said to arrest after the explosion.

13. The boys carried the box into the room.  
 a. The box was carried by the boys into the room.  
 c. The box into the room was carried by the boys.  
 b. The box was carried into the room.  
 d. The box was carried into the room by the boys.

14. Tom bought that book yesterday.  
 a. That book was bought yesterday by Tom.  
 c. That book yesterday was bought by Tom.  
 b. That book was bought by Tom yesterday.  
 d. That book was bought yesterday.

15. The old man treated the little boy badly.  
 a. The little boy was treated by the old man badly.  
 c. The little boy badly was treated by the old man.  
 b. The little boy was badly treated by the old man.  
 d. The little boy was treated baldly by the old man.

16. They didn't offer Ann the job.  
 a. The job wasn't offered Ann by them.  
 c. Ann wasn't offered the job by them.  
 b. Ann wasn't offered them the job.  
 d. Ann wasn't offered the job.

17. Scientists have not produced a miraculous drug which can SIDA a miraculous drug \_\_\_\_\_.  
 a. has not been produced by scientists which can cure SIDA.  
 c. which can cure SIDA has not been produced by scientists.  
 b. has not been produced by scientists who can cure SIDA.  
 d. who can cure SIDA have not been produced by scientists.

18. The letter that I received yesterday is from my sister.  
 a. I was received that the letter is from my sister.  
 c. The letter yesterday that is from my sister is received by me.  
 b. The letter that was received yesterday is from my sister.  
 d. I received yesterday that the letter is from my sister.

19. People say that he is the most experienced teacher of English.  
 a. He is said to be the most experienced teacher of English.  
 b. He is said the most experienced teacher of English.  
 c. He is to be said the most experienced teacher of English.  
 d. That he is the most experienced teacher of English is said by people.

20. He is teaching me speaking and listening.  
 a. Me is being taught speaking and listening.  
 c. I am being taught listening and speaking.  
 b. I speaking and listening are being taught.  
 d. Speaking and listening is being taught me.

**Exercise 4**

(A) A cleaner cleaned my house.  
 (A)  
 (P)

(A) I felt it as the ground shook once.  
 (A)  
 (P)

(A) I felt that the ground was shaking within four minutes.  
 (A)  
 (P)

(A) The taxi driver collected us.  
 (A)  
 (P)

(A) She asked him to fix the computer.  
 (A)  
 (P)

(A) "He should fix it himself," I said.  
 (A)  
 (P)

(A) I saw that the burglar climbed over the fence and broke into the house.

(A)

(P)

(A) I have never heard that song was played by them before.

(A)

(P)

(A) The mechanic fixed the brakes.

(A)

(P)

### Exercise 5

Situation	(P) of 'Open the Window'
Sr Doctor asks Jr Doctor	
The administrator orders the peon	
Co-passenger requests other passenger in bus	
Doctor advises the patient	
Visitor suggests the patient	
Active Voice	Passive Voice
'Do this job.'	Let your son be taught.
'Control your party men.'	You are advised to obey your parents.
'Don't do this.'	Let the culprits be punished.
'Don't allow anybody to peep inside.'	Let your fees be paid today.
'Please stand up from my seat.'	Let the poor be helped always.
'Don't smoke.'	
'Don't disturb her.'	You are warned not to stare at her again.
'Love your wife.'	You are requested to get up early.
'Be careful.'	

### Exercise 6

Filling the row below	for each sentence	(A/P)
She opened the door.	The door opened.	The door was opened.
The door was open.		
Special situations	Meanings	
The wine is selling quickly.		
The book reads well.		
These clothes wash well.		
Glass breaks easily.		
The soup eats like hardy meal.		
Ripe bananas don't peel all that good.		
That sentence reads like a waterfall of ideas.		
The car drives well		
This story tells very well.		
This wine drinks smoothly.		
This show watches well.		

### Exercise 7

1. It is essential that every child \_\_\_\_\_ (have) the same educational opportunities.
2. We felt it was important that James \_\_\_\_\_ (write) to Uncle Arthur.
3. It is advisable that discipline \_\_\_\_\_ (enforce) too strictly.
4. The committee has proposed that the plan \_\_\_\_\_ (submit) to the local branches.



miss moon

LIVE WORKSHEETS

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5. It is vital that an agreement \_\_\_\_\_ (reach).
6. He insists that all numerical data \_\_\_\_\_ (check).
7. It is necessary that everybody \_\_\_\_\_ (be) present.
8. She insists that he \_\_\_\_\_ (accompany) her.
9. It's high time he \_\_\_\_\_ (teach) a lesson.
10. It's time for you \_\_\_\_\_ (go) to bed.
11. It's time \_\_\_\_\_ (say) goodbye.
12. It's time for breakfast \_\_\_\_\_ (do).

**Exercise 8**
**Filling the blanks:**

1. He was shot \_\_\_\_\_ the policeman \_\_\_\_\_ a rifle.
2. I was shocked \_\_\_\_\_ his attitude.
3. The door was smashed open \_\_\_\_\_ a hammer.
4. I'd been decorating the bedroom and I was covered \_\_\_\_\_ paint.
5. John was killed \_\_\_\_\_ a knife \_\_\_\_\_ David.
6. The photos were taken \_\_\_\_\_ my camera.
7. This coffee is made \_\_\_\_\_ whiskey.
8. She was hit on the head \_\_\_\_\_ a heavy object.
9. He was shot by a criminal \_\_\_\_\_ a revolver.
10. My cat was run over \_\_\_\_\_ a lorry.
11. Grammar is taught \_\_\_\_\_ traditional methods here.
12. The mansion was destroyed \_\_\_\_\_ the storm in 2007.
13. The palm tree will be cut down \_\_\_\_\_ a chainsaw.
14. The hall was packed \_\_\_\_\_ people.
15. A very heavy suitcase is being carried \_\_\_\_\_ the porter.
16. He'd prefer to be taught \_\_\_\_\_ a foreigner.

**Can you guess the parts in blanks? Do we need the parts in brackets?**

1. He got caught (by \_\_\_\_\_) driving at 120 mph.
2. I never get invited to parties (by \_\_\_\_\_).
3. Many more illnesses can be cured (by \_\_\_\_\_) now than in the past.
4. The house was built (by \_\_\_\_\_ / Mr Brown).
5. The data was analysed (by \_\_\_\_\_) and the results have just been published (by \_\_\_\_\_).
6. I walked to work. The car's being repaired (by \_\_\_\_\_).
7. The thief was arrested (by \_\_\_\_\_).
8. The Chief Minister is expected to come tomorrow (by \_\_\_\_\_).
9. My purse has been stolen (by \_\_\_\_\_).
10. Our army had been defeated (by \_\_\_\_\_).
11. Letters are delivered twice a day (by \_\_\_\_\_).
12. He was dismissed (by \_\_\_\_\_) because of breaking the company's rules.

**Can you guess what are 'it' and 'there' in these sentences below?**

1. It was decided to charge £10 per ticket. (\_\_\_\_\_)
2. It has been estimated that in Tanzania one elephant in three is an orphan. (\_\_\_\_\_)
3. There were no comments given about the proposal and no decisions made. (No comments were given about the proposal and no decisions were made) (\_\_\_\_\_)
4. "It was determined that the report was inconclusive." (\_\_\_\_\_)
5. "There is a considerable range of expertise demonstrated (by the spam senders)." (\_\_\_\_\_)

**Do you know exactly who did these action? Do we need to mention them in the sentences if we have no idea?**

1. The room was decorated (by \_\_\_\_\_) a few months ago. We've just come to this house so we don't know exactly who decorated it, maybe the previous owners.
2. My letter has not yet been answered (by \_\_\_\_\_).
3. My bike was stolen (by \_\_\_\_\_).
4. He has been taken to hospital (by \_\_\_\_\_).
5. The window was broken (by \_\_\_\_\_). Do not blame me. Someone did that. When I came, this had already been done.

## Exercise 9

Active	Passive	Passive
She gave her sister the car.	O1:	O2:
Fiona told the truth to Julian.	O1:	O2:
I lent a pencil to Graham.	O1:	O2:
They offered the job to Simon.	O1:	O2:
The boss showed the new computer to Anna.	O1:	O2:
Julie taught the grammar to the students.	O1:	O2:
I sent the email to John.	O1:	O2:
Lucy threw the ball to the child.	O1:	O2:
Sophia sold the car to a doctor.	O1:	O2:
I asked the question to David.	O1:	O2:

## Exercise 10

- I don't like \_\_\_\_\_ (laugh at).
- Sam remembers \_\_\_\_\_ (tell about) the party.
- His greatest ambition is \_\_\_\_\_ (choose) to take part in the Olympics.
- \_\_\_\_\_ (accept) for that course changed my life.
- The children are looking forward \_\_\_\_\_ (film) for that television programme.
- I hate \_\_\_\_\_ (ask) my age.
- He was a difficult child, probably due \_\_\_\_\_ (look after) by a series of different foster parents.
- He doesn't respond very well to \_\_\_\_\_ (ask) to do things.

## Exercise 11

Active	Passive
1. It is said that this orchestra is the best in the world.	This orchestra
2. It is believed that the thieves have left the country.	The thieves
3. The fire is reported to have started by accident.	It
4. He is known to be making a lot of money.	It
5. It is expected that they will arrive in time for dinner.	They
6. She is said to know a lot about gardening.	It
7. It is thought that he will be attending the meeting.	He
8. It is believed that we are able to win the competition.	We
9. The company is thought to be making a big profit.	It
10. It is reported that the government has reached a decision	The government
11. It is said that they were responsible for the damage.	They
12. She is expected to break the world record.	It
13. He is known to have several foreign bank accounts.	It
14. They are reported to have financial problems.	It

## Exercise 12

Situations	Meaning
He denied being married.	
He denied having been married.	
1. I hate _____ (lie) to.	
2. He complained of unjustly _____ (accuse).	
3. I can't stand _____ (tell) what to do.	
4. She was fired for _____ (steal).	
5. You should consider _____ (try) yoga.	
6. I felt hurt because of _____ (lie) to repeatedly.	
7. Jack's really proud of _____ (choose) to represent the company.	
8. She's really bad at _____ (listen).	
9. We're still angry about _____ (lie) to.	
10. _____ (Smoke) can do a lot of damage to your long-term health.	
11. If you want to get into a good TV show, you should start _____ (watch) Sherlock.	
12. She enjoys _____ (photograph).	
13. They're afraid of _____ (attack) because the neighborhood is dangerous.	
14. The baby likes _____ (hold) by her mother.	
15. The students don't look forward to _____ (test) on their math skills.	

16. Rabbits live in fear of \_\_\_\_\_ (eat) alive by a fox or a large bird.  
 17. The customer insists on \_\_\_\_\_ (give) a refund for his purchase.  
 18. \_\_\_\_\_ (Address) at the moment are the concerns of the parents.  
 19. Martha hates \_\_\_\_\_ (ask) to stay late at work.  
 20. \_\_\_\_\_ (Measure) for a suit is necessary if you want it to fit properly.  
 21. \_\_\_\_\_ (Force) to give up her driver's license, Gertrude doesn't like \_\_\_\_\_ (drive) around town by her daughter.

Active	Passive
I want someone to love me.	
It seems that someone cleaned the office on Tuesday.	
Amy thinks that someone is reading to her son.	
My little niece loves people chasing her.	I don't like being seen in my pyjamas.
We avoided people seeing us.	
I think that someone built the house in 1814.	
I like someone looking after me when I'm ill.	I understand that Greg was hit. Is it the case that the report was sent on time?
I hope someone will examine me soon.	
John would like someone to promote him.	
They claim that someone stole the money.	
I believe that some is preparing food.	It seems that the papers were lost. We imagined that the car was damaged by the storm.

## Exercise 13

Active	Passive	Active	Passive
1. Do scientists do experiments?		16. Are mum and dad paying the bill now?	
2. Is Mary wearing a new skirt at the moment?		17. Will they give you money for the trip?	
3. Where did they leave their bags?		18. Did they demolish the old building last week?	
4. Is the cat chasing the mouse?		19. Has Sheila opened the window?	
5. Have they asked the actress personal questions?		20. Does your mum do all the housework?	
6. Can Mr Jones teach English?			21. Is homework written by Shubham?
7. Are they going to feed the baby?			22. Was cricket being played by Sachin?
8. Did Peter find the missing key?			23. Can it be cured?
9. Have they sold their house?			24. By whom was this book written?
10. How did he find the solution to the problem?			25. When will the results be announced?
11. Why is Peter making dinner today?			26. Have they been invited by you?
12. Can you show me your homework, please?			27. Will he be helped by you?
13. Will they have repaired your car by Tuesday?			28. What was said by him?
14. Were the children playing football when they arrived?			29. Who was invited by you?
15. How many stamps have you collected?			30. Were you recognized by her?