

GRAMMAR

Complete the second sentences so the meaning is the same as the first.

1A. I have rarely failed to meet deadlines. I have very good time management skills.

1B. Rarely _____, I have very good time management skills.

2A. The school will teach the AP Capstone this year.

2B. The AP Capstone _____.

3A. Alia started working for Etisalat after she had graduated from the university.

3B. Alia _____ for Etisalat since she graduated from the university.

4A. Children will be raised to eat more healthy food.

4B. Parents will _____.

5A. We seldom attend these sessions anymore.

5B. Seldom _____.

Choose the correct answer.

1. I (**do not have to / must**) arrive at school early because our first period is free.

2. An application (**will send / will be sent**) to the company where jobs are available.

3. (**Not only Tariq is / Not only is Tariq**) a hardworking person, but he is also very helpful.

4. Number of students (**has been growing / has grown**) over the last decade. We will have to recruit more staff.

5. One of the celebrities complained that some pictures (**are taken / were taken**) during the party by paparazzi.

VOCABULARY

Choose the correct word to complete the sentence.

1. They (*launched* / *created* / *signed up*) their business a month ago with only five employees.
2. Ms. Jane is on a (*sick* / *maternity* / *annual*) leave; she is going to have her first baby soon.
3. The (*entitlement* / *retirement* / *workload*) age is normally around 60 in many countries.
4. (*To check* / *Check* / *Checking*) your spelling before you share your CV.
5. The manager decided to (*promotion* / *promote* / *promotional*) Faris for his many achievements.

Complete the sentences below with words from the list given. There is one extra word.

<i>workplace</i>	<i>multitask</i>	<i>obsolete</i>	<i>judge</i>
<i>network</i>	<i>pester</i>	<i>opportunities</i>	

1. I am writing to enquire about employment _____ in your company.
2. The _____ decided that he was guilty and sent him to prison for six months.
3. _____ canteens are offering healthier foods than ever before.
4. She can _____ in the kitchen so why not in the car?
5. Public pay phones are almost _____ as everyone has a mobile phone.
6. You may need to _____ if you want to find jobs today.