

## GRAMMAR

**Complete the second sentences so the meaning is the same as the first.**

1A. I have rarely failed to meet deadlines. I have very good time management skills.

1B. Rarely \_\_\_\_\_. I have very good time management skills.

2A. The school will teach the AP Capstone this year.

2B. The AP Capstone\_\_\_\_\_.

3A. Alia started working for Etisalat after she had graduated from the university.

3B. Alia \_\_\_\_\_ for Etisalat since she graduated from the university.

4A. Children will be raised to eat more healthy food.

4B. Parents will \_\_\_\_\_.

5A. We seldom attend these sessions anymore.

5B. Seldom \_\_\_\_\_.

**Choose the correct answer.**

1. I ( **do not have to** / **must** ) arrive at school early because our first period is free.

2. An application ( **will send** / **will be sent** ) to the company where jobs are available.

3. ( **Not only Tariq is** / **Not only is Tariq** ) a hardworking person, but he is also very helpful.

4. Number of students ( **has been growing** / **has grown** ) over the last decade. We will have to recruit more staff.

5. One of the celebrities complained that some pictures ( **are taken** / **were taken** ) during the party by paparazzi.



## VOCABULARY

Choose the correct word to complete the sentence.

1. They ( **launched** / **created** / **signed up** ) their business a month ago with only five employees.
2. Ms. Jane is on a ( **sick** / **maternity** / **annual** ) leave; she is going to have her first baby soon.
3. The ( **entitlement** / **retirement** / **workload** ) age is normally around 60 in many countries.
4. ( **To check** / **Check** / **Checking** ) your spelling before you share your CV.
5. The manger decided to ( **promotion** / **promote** / **promotional** ) Faris for his many achievements.

Complete the sentences below with words from the list given. There is one extra word.

**workplace**

**multitask**

**obsolete**

**judge**

**network**

**pester**

**opportunities**

1. I am writing to enquire about employment \_\_\_\_\_ in your company.
2. The \_\_\_\_\_ decided that he was guilty and sent him to prison for six months.
3. \_\_\_\_\_ canteens are offering healthier foods than ever before.
4. She can \_\_\_\_\_ in the kitchen so why not in the car?
5. Public pay phones are almost \_\_\_\_\_ as everyone has a mobile phone.
6. You may need to \_\_\_\_\_ if you want to find jobs today.