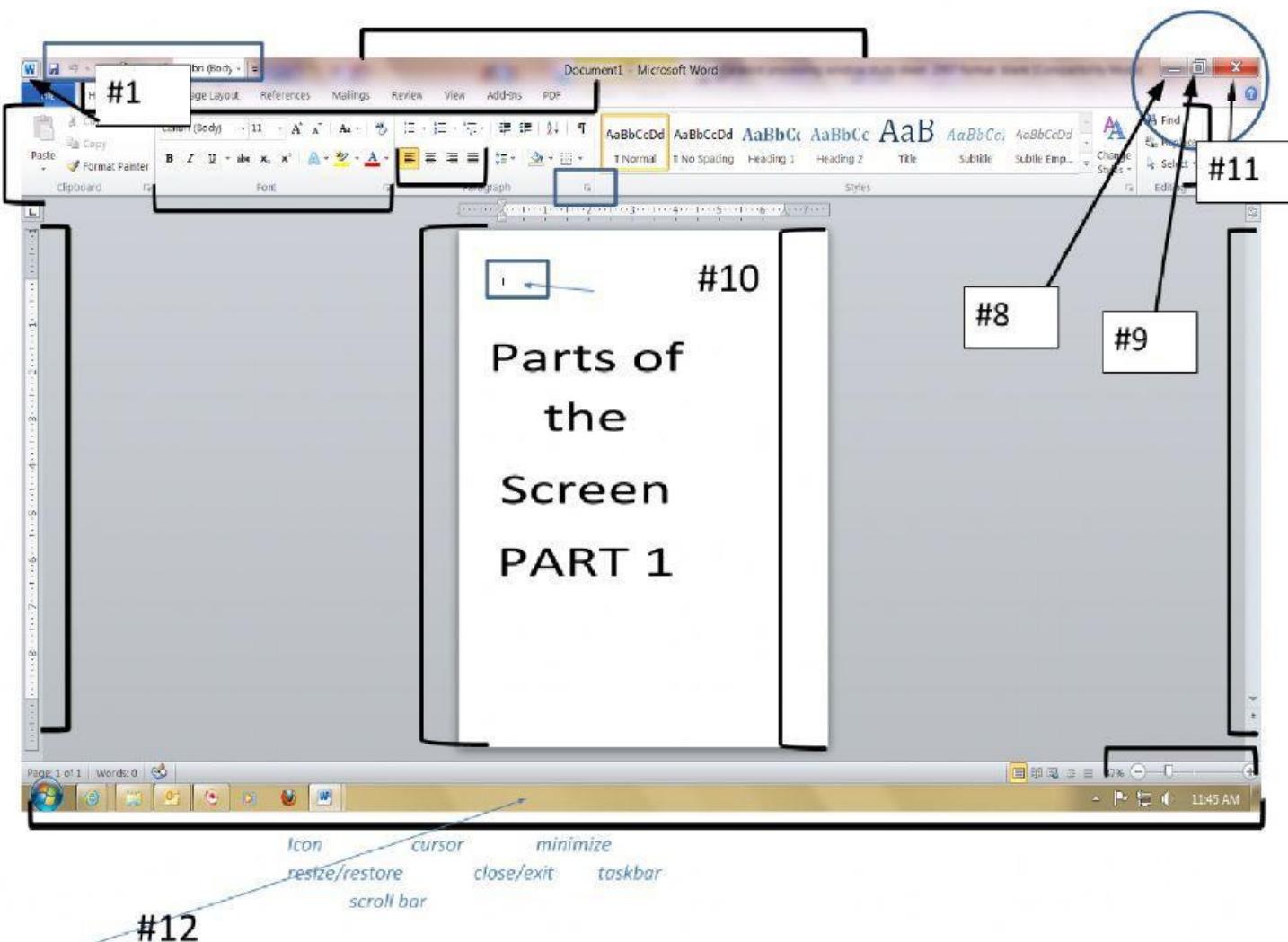


## PARTS OF THE WORD PROCESSING WINDOW---PART 1

|     |  |  |     |  |   |
|-----|--|--|-----|--|---|
| #1  |  | A picture that shows the type of program                 | #7  |  | The bar that moves information up and down on the screen so you see more                  |
|     |  | Information  |     |  |   |
|     |  | The box that opens when you double click on an icon      | #8  |  | The button that you click that will shrink the document down to the task bar              |
|     |  | The style of writing                                     | #9  |  | The button that you click that will shrink the document smaller but you can still see it. |
|     |  | To change the style of writing or document               | #11 |  | The button that you click to close the window completely                                  |
|     |  | The arrow on the screen that is moved by using the mouse | #12 |  | The bar that shows which programs are running as well as the clock, date, and volume      |
| #10 |  | The flashing line on the document                        |     |  |   |

## PARTS OF THE WORD PROCESSING WINDOW---PART 1



Icon  
resize/restore  
scroll bar

cursor

minimize

close/exit

taskbar