ICT YEAR 2

REVIEW: HOW TO CREATE A 3-D CHART IN MICROSOFT EXCEL

Yr Level:	Subject:	Unit:	1 of 12
	ICT		
Name:		Date:	

Directions: Arrange the scrambled instructions.
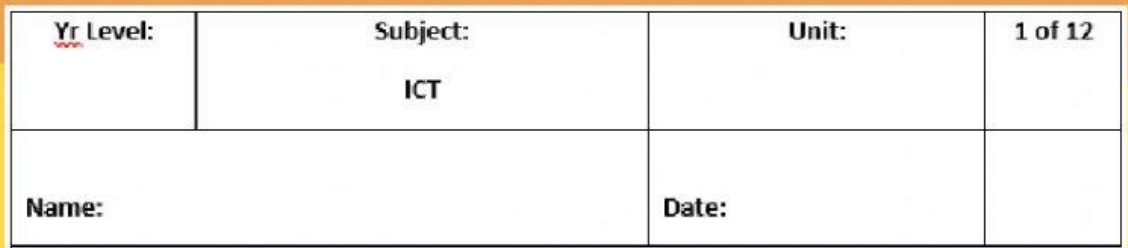
Step 1 has been done for you.

- Click on a 3-D chart element.
- Select or HIGHLIGHT the cells of data you need.
- Click INSERT COLUMN OR BAR CHART (click on the arrow).
- Click INSERT.

1. Select or HIGHLIGHT the cells of data you need.

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