PART FIVE

Questions 31–40

- Read the article below about computer printers.
- For each question (**31–40**), write one word in CAPITAL LETTERS on your Answer Sheet.
- There is an example at the beginning (**0**).

Example: 0 B E

Printing at a Price

Most companies now realise that the so-called 'paperless office' is clearly an illusion – and probably always will (**0**) ..... . Digital technology has revolutionised working practices and methods of communication, but it has created additional media rather (**31**) ..... replacing existing ones. Therefore, paper is here to stay, and the printer can be sure of keeping (**32**) ..... place alongside the computer, fax and telephone as a basic item of office equipment, fundamental to the life of most companies.

However, like many other basic items, the printer is often seen (**33**) ..... peripheral, and insufficient attention is given to its selection. It is worth remembering that the equipment that you attach to your computer is just as important as the computer's technical specification. You will soon find that (**34**) ..... you are using a printer that jams and smudges your work, or makes getting names and addresses onto envelopes seem an impossible task, then (**35**) ..... supersonic speed of your microprocessor will be no great advantage.

Printing technology has developed rapidly over the (**36**) ..... few years, and it seems set to continue to (**37**) ..... so. Finding the best printer for your particular needs depends on many factors, not least (**38**) ..... which is cost. Yet even before cost comparisons come (**39**) ..... consideration, the questions of brand, colour, volume, speed and quality of output all need careful thought. The best motto is 'try before you buy'. That way, you will get the best printer for your company, and it will be (**40**) ..... the best possible price.