

TASK 3

Read the text below and decide which answer (A, B or C) best fits each gap. Only one answer is correct. When you have finished, There is an example at the beginning (0).

MYTHS ABOUT LEADERSHIP

People assume that (0) ...B..... you're a chief executive, a general or a president, you're not really a leader. (1) , this is not true. If you run a team of any sort, even of only one (2) person, you are a leader. Those who lead large groups of people just need better skills than most – the more people you lead, the (3) it is.

(4) surrounded by an aura not associated with other skills, leadership is really a simple idea: it is the ability to get the best out of your team in any (5) situation.

Is there a difference (6) leadership and management? Some say that leadership is part of being an effective manager and (7) that management is part of being an effective leader. To help you think about the distinction, look at management as (8) with the preparation, planning and decision-making aspects of a project, and leadership as getting the team to complete the project – the communication, motivation, delegation and supervision.

0	A if	B unless	C whether
1	A However	B On the one hand	C Moreover
2	A another	B each	C other
3	A hard	B harder	C hardest
4	A Although	B Despite	C In spite
5	A done	B given	C taken
6	A between	B from	C than
7	A others	B they	C those
8	A dealing	B handling	C managing