

TASK 3

Read the text below and decide which answer (A, B or C) best fits each gap. Only one answer is correct. When you have finished, There is an example at the beginning (0).

MYTHS ABOUT LEADERSHIP

People assume that **(0)** ...B..... you're a chief executive, a general or a president, you're not really a leader. **(1)**, this is not true. If you run a team of any sort, even of only one **(2)** person, you are a leader. Those who lead large groups of people just need better skills than most – the more people you lead, the **(3)** it is.

(4) surrounded by an aura not associated with other skills, leadership is really a simple idea: it is the ability to get the best out of your team in any **(5)** situation.

Is there a difference **(6)** leadership and management? Some say that leadership is part of being an effective manager and **(7)** that management is part of being an effective leader. To help you think about the distinction, look at management as **(8)** with the preparation, planning and decision-making aspects of a project, and leadership as getting the team to complete the project – the communication, motivation, delegation and supervision.

0	A if	B unless	C whether
1	A However	B On the one hand	C Moreover
2	A another	B each	C other
3	A hard	B harder	C hardest
4	A Although	B Despite	C In spite
5	A done	B given	C taken
6	A between	B from	C than
7	A others	B they	C those
8	A dealing	B handling	C managing