CLASS - IV

Q1. Choose the correct option:

1. The default font size is _____ in word.

2. _____ contains small pictures with names such as Computer, Recycle Bin, and many more.

3. _____ is used to store the data and information permanently.

4. _____ is used to find meanings.

5. This process of storing back information is called _____.

Q2. Write the Short cut keys

1.Undo
2.Underline
3.Save
4.Cut
5.Copy
6.Paste
7.Open
8.Select all
9.Find
10. Replace

Q3. Fill in the blanks:

1. A computer works with only _____.

2. A _____ is a dot or a symbol that marks an important line of information.

3. The image that you see when your computer is left idle for a certain amount of time is called the _____.

4. Secondary memory is also known as _____ memory.

5. The small pictures on the desktop are called _____.

Q5. Identify the following features:

1. xy^2 -
2. ~~Today is holiday~~ –
3. ~~Technology~~ –
4. MS Word -
5. Mid-term –

Q6. Answer in one word.

1. What is the smallest unit of memory?

2. What is an erasable CD called as?

3. Which tab is used to apply text effects?

4. How many sections does the taskbar has?

5. Which memory is called as volatile memory?

Q7. Match the following:

1. Hard disk is consisting of several disks called	A. Auxiliary memory
2. Pin and Unpin	B. Italics
3. COMPUTER	C. Platters
4. *Wi-fi*	D. Taskbar
5. Pen-drive	E. Upper case

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