



SAINT PAUL'S SCHOOL, RAJKOT

Mock sheet

Std : 8th

Subject : Computer Studies

Choose the correct option

1. What program is used to calculate spreadsheets?
 - a) Microsoft publisher
 - b) Microsoft excel
 - c) Microsoft powerpoint
 - d) Microsoft word
2. What symbol does a formula have to start with in order for it to work?
 - a) #
 - b) \$
 - c) =
 - d) @
3. Which is NOT a type of chart?
 - a) Pie
 - b) column
 - c) bar
 - d) axis
4. What does autosum do?
 - a) subtracts totals
 - b) adds totals
 - c) multiplies totals
 - d) divides totals
5. Which of the following is not one of the most common operating systems for personal computers?
 - a) Microsoft Windows
 - b) IBM
 - c) Linux
 - d) Mac OS X
6. What is the purpose of an operating system?
 - a) Manage software on computer
 - b) Manage hardware on computer
 - c) Manage all hardware & software on computer
7. Why are charts/graphs used in spreadsheets?

- a) to show a visual of the data in a spreadsheet
 - b) to make the spreadsheet look cool
 - c) to backup the data you input into the spreadsheet
 - d) all of these are reasons
8. Which is NOT a formula?
- a) $b2+b3+b4$
 - b) $=b1+b2+b3$
 - c) $=b4*c4$
 - d) $=b5/b7$
9. What is one advantage of a Command Line Interface?
- a) It uses less processing power, so is quicker
 - b) It is easy for a beginner to use
 - c) It is accessible to people with visual disabilities
 - d) There are a lot of accessibility functions
10. A disadvantage of a Graphical User Interface is...
- a) That it is hard to learn
 - b) There are no accessibility options.
 - c) It takes longer to load than other interfaces
 - d) It cannot be modified by the user

Match the Following

- | | |
|--------------------------|---|
| (a) Legend | (1) Before you start working on it, learn commands |
| (b) Data label | (2) Slow for experienced programmers to use |
| (c) CUI | (3) Helps you to identify various plotted data series |
| (d) GUI | (4) Never change relative to their location when copied |
| (e) Absolute referencing | (5) Represents value coming from a worksheet cell |
| (f) Relative referencing | (6) Change relative to their location copied |

The histogram given below shows the distribution of ages(In years) of 38 teachers in a school. Answer the following :

1. What is the most common age group? How many teachers are there in group?
2. What is number of teachers who are more than 25 years old but less than 30?
3. How many teachers are 40 or older?
4. What is the class size? (difference in value)

