IMPACT OF DIGITAL TECHNOLOGY ON EMPLOYMENT

FILL THE GAPS IN PARTS A- E BELOW, BY INSERTING THE CORRECT ANSWER FROM THE WORDBANKS PROVIDED.

Part A:

Job displacement is _____, or is removed and the employee is left unemployed.

2 examples of job displacement are _____ and _____

Job opportunities in the ICT sector have _____

3 examples of job opportunities using Digital Technology are _____, _____ and _____.

WORD BANK		
app and web designers	increased	software engineers
robots in car manufacturing	database administrators	Computer aided design
when an employee is separated from the job		

Part B

Work patterns have changed because of the development of _____

_____ and collaborative working allow multiple employees to access files at the same time.

Examples of work patterns that have changed are _____ and _____

The term "Upskilling" means _____

2 examples of upskilling are the traditional store replaced by a _____ and the delivery driver replaced by a _____.

People require _____ to enable them to carry out their jobs, e.g. _____ workers have to be continually trained in new _____ and hardware.

WORD BANK			
continuous training	working hours	Office	
mobile /web store	smart technology	retraining to acquire the skills needed	
drone	working location	Cloud technology	software

Part C

Teleworking means _____

3 advantages of teleworking to the EMPLOYEE are _____ ,

_____ and _____.

2 disadvantages of teleworking to the EMPLOYEE are _____
and _____

3 advantages of teleworking to the EMPLOYER are _____ ,

_____ and _____.

2 disadvantages of teleworking to the EMPLOYER are _____ and

_____

WORD BANK		
saves on travel cost and time	no clear end to the working day	
don't need to live close to work	no rent	difficult to monitor employees
the use of ICT to work from home	security issues	cheaper labour
can employ a global workforce	flexible working hours	
may feel isolated		

Part D

RSI stands for _____

3 ways it can be prevented are _____,

_____ and _____.

Eye Strain is _____ caused by
_____ and can lead to headaches,
_____ and deterioration of _____

3 ways it can be prevented are _____ brightness and contrast on screens,
_____ and _____ bases on screens.

Back Strain is _____ and can lead to _____

3 ways it can be prevented are use chairs that allow _____,
regularly _____ and
_____

WORD BANK		
Use a wrist rest with the keyboard	eyesight	height adjustment
related to poor posture	anti-glare screens	Repetitive Strain Injury
regular breaks	blurred vision	a common problem
adjustable	swivel	mobility problems
use ergonomically designed keyboards and mice		improve posture
overexposure to computer screens		exercise muscles

Part E

Employers by law should provide a safe working environment for an employee.
List 5 things employers should do to provide this.

_____

_____

_____

_____

_____

WORD BANK		
PAT testing	controlled air conditioning	music
Fresh fruit beside all computers	organised cables	supply fire extinguishers
Fresh water supply	a uniform	No eating/ drinking beside a computer