

The importance of *good manners*...



Manners are little rules that help us behave nicely to one another. Think about the following.

- Someone takes your things but never asks, 'May I use your...?'
- Someone never says 'please' or 'thank you'.
- Someone pushes you out of the way because he / she wants your seat.



Smile and be nice to people.
Don't forget to say **Hello**
and **Goodbye** to the people
around you.



Manners at



- Help your parents, brother or sister.
- Say 'Please' and 'Thank you'.
- Clean up after yourself.

Manners at



- When you want to borrow something, say 'May I borrow your...?'
- Hold the door open for someone to come in.
- Respect other people's things.

Manners out



- Be nice.
- Don't run in the shop.
- At a restaurant ask people to pass you things politely, e.g. 'May I have the salt, please?'

Read and complete.

1. It's important to have good _____ when you meet other people.
2. There are many _____ that we have to follow to make the world a better place.
3. It's important to _____ other people's feelings and think about what you say before you say it.
4. May I please _____ your pen?
5. I'm sorry, I didn't mean to hurt your _____.
6. Is anybody sitting in this _____?