

Complete the text according to the information of the video.

RESUME VS CV

So you are reading a job description that asks you to submit a CV.

Maybe you're thinking "What is a CV?" and "How is it different from a resume?" Let us help you with a quick overview of Resume versus CV.

Typically, the key _____ between a resume and a CV is that a resume is a concise _____ of one's _____ in a variety of categories, while a CV emphasizes a more detailed account of one's _____-related _____.

Also, an entry-level resume tends to be _____ page, while a CV is usually _____ pages.

Okay, so now you may be wondering, "How do I know which one to _____?" CV stands for "curriculum vitae" which is Latin for "_____". What this means is that a CV is literally your _____! Well at least your academic life.

In some countries, the term CV is used synonymously with "resume". However, in the U.S. these tend to be very different _____. Here's how: The CV goes the extra mile to highlight not just _____ experience and _____ but also awards, honors, publications, conference presentations, achievements, affiliations, skills, and more.

These extra categories highlight _____ most relevant to academic settings, which is why the CV is most beneficial for _____ school applications. It is also used by people with or pursuing advanced _____, such as graduate students and postdoctoral scholars.

On the other hand, a resume is more focused on relevant _____ skills, which are demonstrated through experience such as jobs, internships, volunteering and extracurriculars. _____ students and graduates with early careers are typically expected to _____ a resume when applying to jobs in _____, non-profits and the public sector.

The bottom line is, if you are an undergrad and an employer asks you for a CV, it's a good idea to follow up with them to clarify if this is really what they mean before submitting your _____.

Now that you know some of the distinctions between a resume and CV you can confidently tailor the right document for whatever kinds of _____ are in your _____.