

GRAMMAR NOTES 7-9 Read each sentence. Then circle the choice that is closest in meaning to the sentence.

1. On Monday morning, he had a tooth pulled before going to work.
 - a. He pulled the tooth himself.
 - b. He arranged for someone to pull the tooth.
2. When he got to work, he had some facts checked for accuracy.
 - a. He checked them himself.
 - b. Someone else checked them.
3. In the afternoon, he had to review a report. He had finished it by 6:00 p.m.
 - a. He finished it himself.
 - b. Someone else finished it.
4. On Tuesday and Wednesday, he had to take photographs of a suspect in a case he had been working on. He got it done by the end of the day on Wednesday.
 - a. He did it himself.
 - b. Someone else did it.
5. On Thursday, Mitch got some photos scanned.
 - a. He scanned them himself.
 - b. Someone else scanned them.
6. On Friday, he worked until 5:30 p.m. and then went to an appointment. He'd had his income taxes done, and he needed to go over them.
 - a. He did the taxes himself.
 - b. Someone else did the taxes.

GRAMMAR NOTES 1-3, 8-9 Complete the paragraph with the passive causative or active past perfect forms of the verbs in parentheses. Use progressive forms of the verbs where necessary.

Yesterday was a typically unpredictable day in the life of Detective Anita Mendoza. Since Anita hadn't been able to eat at home, she got breakfast delivered to her office as soon as she arrived. After breakfast, she emailed some photos of a crime scene to the lab to enlarge them. She spent two hours going over files. Then she left for the garage. While she tuned up her car, the mechanic said that she should also replace the taillight. Anita agreed and arranged to pick the car up later. At lunchtime, she met with the members of her team. Time was short, so one of Anita's colleagues ordered pizza from a restaurant. The team studied evidence that they analyzed by the crime lab. By 2:00, they completed the work. After the meeting, Anita and her team arrested a suspect in a robbery case. Anita interviewed the suspect by one of her colleagues. When the interview was over, she took the suspect back to his jail cell. Then she discussed the interview with her team. At 5:30, she left the station, picked up her car, and met her husband for dinner at a restaurant. They remodeled their kitchen and couldn't do any cooking. At 9:00 p.m., they got home. It's good that Anita loves her work because it was another long, tiring, but interesting day.