Complete the following sentences with one word or phrase from the list in your binders. You might need to change the word.

1. All staff members are expected to _____ the following week.
2. The brochure tries to give a fair and _____ description of each hotel.
3. It's a surprise party, so I don't want her to _____ about it.
4. I don't _____ him! He has lied to me several times before.
5. Yesterday I _____ with my boss and discussed new sales strategies.
6. Police have not yet _____ for this year.
7. You'll have to be _____ and wait until I'm off the phone.
8. The government had sought to promote economic development through close links with local _____.
9. Do you have a _____ map of the area?
10. They want to _____ their own import – export business.
11. Our staff will be able to _____ any kind of _____.
12. I'd like a strawberry – banana _____, please!
13. There are still two _____ in the school board.
14. They are hiring someone with _____ to be the manager of the IT area.
15. The unions claim that _____ workers are an essential ingredient of productivity, and so they are.
16. It's impossible to give an accurate _____ of company sales 10 years from now.
17. Mr grant is not available right now. _____?
18. I had to _____ to the monthly meeting to calculate financial information.
19. To motivate others to implement their decisions, they need strong _____.
20. Football matches are sometimes cancelled because of bad _____.
21. Can you _____ me on what's been happening?
22. Mary Eclair is _____ with two others on the lectern at the front of the class.
23. He was a good businessman, but never a _____.
24. Someone who is able to express ideas or their feelings clearly to other people. _____