Compose the letter

The parts of the letter are scrambled. Match the part of the letter with the following words. Write them underneath each square.

Date - Salutation or greeting - Closing and signature - Information of the letter's writer - Body 1 - Body 2 - Body 3 - Body 4 - Body 5 - Body 6 - Information of the receiver

I have received your letter requesting a detailed explanation on the instructions and rules for the soccer team in our University.
Upon your request, we present to you following set of instructions.

First, I must say that soccer is a ball game played by 2 teams of 11 players. The objective is to get the ball into your opponent's goal. The winner is the team that scores the most goals by the end of the game.

Oscar Lee
Managing digital marketing
123 Business Rd.
Business City, CA 54321

March 5, 2020

Sincerely,

Linda Liu

Linda Liu
Managing Soccer team

Finally, a goal is scored when the whole ball crosses the goal line under the crossbar and between the goal posts.

Dear Mr. Lee,

Next, the game is divided into two 45-minute halves. When the players start to play, they are not allowed to touch the ball with their hands except the goalie. Therefore, players use any other part of their body to contact the ball. They may use their feet, head, thigh, chest, or back to stop, control, or pass the ball.

In conclusion, soccer is a very simple team sport and it is very enjoyable. If you want to get pretty good at soccer, you need to practice these rules because they are essential for a great game!

Second, you need a soccer ball and a goal to play a game. In addition, there is usually a referee who runs up and down the middle of the field and controls the game along with 2 linesmen.

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