

Transferable Skills Case Studies - RAJESH

Read the following description of **Rajesh's** experiences. As you read, think about what he has that can be transferred/used in a new job. At the end of the description on Rajesh below answer the 5 questions.

Rajesh is a college student. He has been on a number of different college courses including a foundation level retail course. He has been volunteering for British Heart Foundation in one of their charity shops in Birmingham. In this role; he sorts donated items, stocks shelves and helps customers to find things they are looking for. In his spare time, Rajesh likes playing and watching football and playing computer games.

1) From the list below identify 2 of their strongest skills they could use in a new job – click on the 2.

- computer
- customer service
- analyse information
- playing a sport
- communication (talking, etc)
- designing / making things
- doing first aid
- multi-tasking
- literacy (reading, writing, etc)
- numeracy (adding up, multiplying, etc)
- leadership

2) From the list below identify 2 of their strongest qualities they could use in a new job – click on the 2.

- considerate/caring
- loyal
- patient
- respectful
- confident
- trustworthy
- supportive
- calm
- hard working
- punctual
- team worker

3) Enter one of their INTERESTS in the box below

4) Enter one of their ACHIEVEMENTS in the box below

5) Think about the 4 areas we have just looked at: Skills, Qualities, Interests and Achievements - what job do you think they could do and say why do you think this? (Enter in the box below)