

| Content | Organisation | Vocabulary | Grammar |
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| A Use linkers appropriately | B Choose the right words | C Use the correct punctuation | D Choose words that go well together |
| E Include data to support points | F Use the right tense and voice | G Use paragraphs appropriately | H Provide an overview of the information |
| I Use words in the correct form | J Use complex sentences | K Use reference words to avoid repetition | L Use the right prepositions |
| M Spell words correctly | N Select the most important information | O Use comparative structures correctly | P Use precise words and expressions |
| Q Write at least 150 words | R Present information in a logical order | | |