SMPN 3 CIPANAS

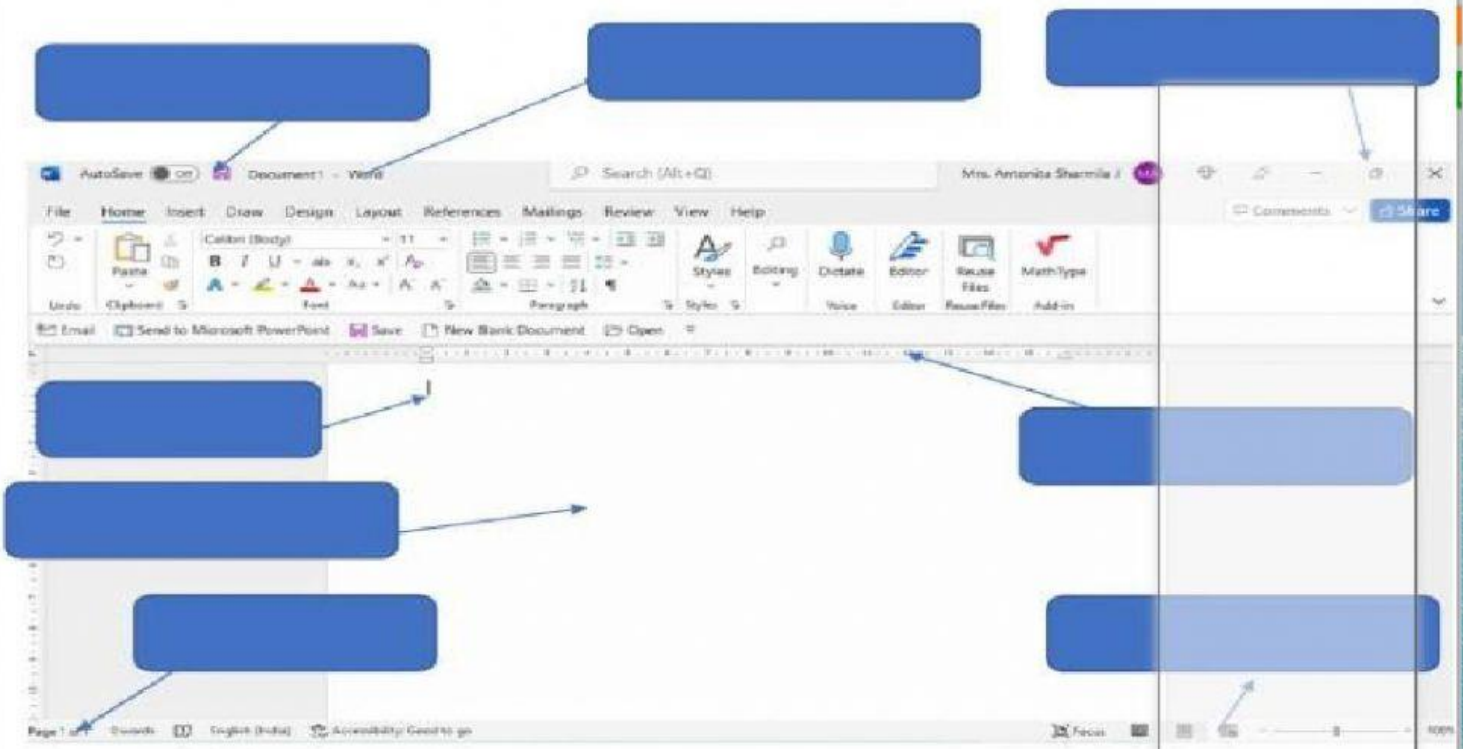
LEMBAR KERJA PESERTA DIDIK
MAPEL INFORMATIKA

NAMA :

KELAS :

MENGENAL TOMBOL-TOMBOL MS. WORD

DRAG JAWABANYA KE SAMPAING ICON DI KOLOM NAME



Control buttons

Ruler

Quick Access Toolbar

Status bar

Title bar

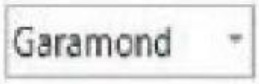
Cursor

Zoom Slider

Working area

LIVEWORKSHEETS

1. Bold



2. Right Alignment

3. Italic

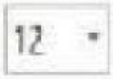
4. Underline

5. Font

6. Left Alignment

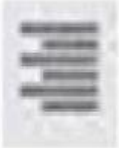
7. Size

8. Center Alignment



9. Text effects

10. Increase/ Decrease font size



LIVEWORKSHEETS