

**PART 1**

**FULLNAME:** \_\_\_\_\_

You **must** answer this question. Write your answer in about **100 words**.

Read this email from your English-speaking friend Jo and the notes you have made.

EMAIL

**From:** Jo

**Subject:** Beach holiday

Hi,

I'm really glad you want to come with me on the holiday I won as first prize in the photography competition.

I've now got some more information - we're going for a week to a great hotel near a beautiful beach! There's plenty to do there. Do you want to do activities like surfing and sailing? Or we could just lie on the beach!

We have to decide when to go, so are you free for a week in August?

Do you have any questions about the holiday?

See you soon!

Jo

*Thank Jo*

*Tell Jo*

*No, but ...*

*Ask ...*

Write your **email** to Jo using **all the notes**.

**YOUR OWN WRITING**

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