

Unit 7

Projects

Vocabulary: **Projects**Language: **Past simple affirmative; prepositions of time**Career skills: **Talking about a project**Writing: **Memo explaining a problem with a project**

Vocabulary 1

Write these ordinal numbers as words.

- | | | |
|--------------------|--------------|--------------|
| 1 1st <u>first</u> | 4 15th _____ | 7 22nd _____ |
| 2 3rd _____ | 5 19th _____ | 8 25th _____ |
| 3 12th _____ | 6 21st _____ | 9 30th _____ |

Language check 1

Complete the sentences with *in*, *on*, *at* or no preposition (-).

- I saw Eloise _____ last night.
- The project finished _____ the summer.
- We went to the conference _____ yesterday.
- Narinder finished the presentation _____ 4:30.
- You spoke to Pat _____ Wednesday morning.
- They decided to go to China _____ May 14th.
- We never work _____ the weekend.
- They plan to build the bridge _____ August 2012.

Listening 1

1 Listen to the conversation. Are these statements true or false?

- Adam speaks to the person he wants to contact. *False*
- Mr Fielding's manager answers the phone.
- She offers to take a message.
- She asks Adam to repeat his telephone number.

2 Listen again and complete the message.

To: Michael 1 Fielding

2 _____ department

Adam 3 _____ called.

He wants to meet you 4 _____ Friday 5 _____.

Please call him on 6 _____.

Listening 2

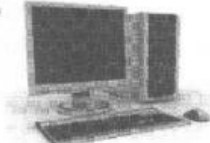
Listen to Mr Fielding's conversation with Adam. Choose the correct picture a-c to answer the questions.

1 What kind of project is the meeting about?

a



b



c



2 What day do they agree to meet?

a

31 Friday

b

1 Thursday

c

21 Tuesday

3 What time do they agree to meet?

a



b



c



4 Where do they agree to meet?

a



b



c



Language check 2

Complete the text with the past simple of the verbs in brackets.

Million Dollar Student



In August 2005 Alex Tew ¹ decided (decide) to go to college to study business, but the college course ² _____ (be) expensive. He

³ _____ (want) a project to help pay for his studies. So he

⁴ _____ (start) a website called the Million Dollar Homepage. Alex

⁵ _____ (sell) advertising on his website to companies. More and more people ⁶ _____ (visit) the site. The project was a success, and

Alex ⁷ _____ (make) more than \$1 million in four months. He

⁸ _____ (leave) his college course. Then he ⁹ _____ (have) an idea for making another million. In December 2006, Alex ¹⁰ _____

(create) an internet lottery called Pixelotto.

Listening 3

1 Listen to the three different pronunciations of the regular past simple ending **-ed**.

/d/	/t/	/ɪd/
explained	finished	started

2 Put these past simple verbs in the correct column in the table above. Listen and check. Then listen and repeat.

helped	reported	visited
stayed	worked	arrived
looked	agreed	decided

Vocabulary 2

A colleague wrote a memo and wants you to check it. In some of the sentences 1–8 there is one incorrect word. Put a tick (✓) next to the correct sentences and correct the mistake in the other sentences.

Memo

To: the project team

From: AH, project manager

- 1 We have a problem with the project. ☒
- 2 Yesterday the project meeting start at 9am and the team arrived at 9:15. ☐
- 3 This is not the first time. The team is often early for meetings. ☐
- 4 Our client is also unhappy. ☐
- 5 He says that the work is not in schedule. The deadline was last month. ☐
- 6 And the project is behind budget – it cost \$700,000, not \$650,000. ☐
- 7 Come to a meeting this afternoon on 3:30 in conference room 6. ☐
- 8 Don't be late! ☐

Writing

Write a memo (40–60 words) to your project team to explain a problem with the project. Use the information below. Then compare your answer with the suggested answer on page 93.

- Deadline for the project = last month – but project finished last week.
- Budget = €170,000 – but the project cost €200,000.
- Tell staff to come to a meeting today [say the time and location].

Memo

To: the project team

From: AH, project manager

We have a problem with the project.

Reading

1 Read the article quickly and decide which four things it mentions. Tick the correct items.

- a a new city in China ☒
- b places where people learn ☐
- c a place where people can play a sport. ☐
- d project that started in 2006 ☐
- e European building styles ☐
- f a new town in Germany ☐

2 What do these numbers refer to?

- 1 500,000 the number of people who can live in Songjiang New City
- 2 100,000 _____
- 3 8,000 _____
- 4 2004 _____

3 Read the article again and choose the correct answer a-c.

- 1 How long does it take to get from Songjiang to Shanghai by train? b
a fifteen hours b fifteen minutes c nine minutes
- 2 What is unusual about Songjiang?
a It is one big city with nine towns.
b It has a city with a university.
c It is a town with a car factory.
- 3 Which town does the text say is popular with professional people?
a Shanghai b London c Thames Town
- 4 What is unusual about Anting?
a It has a factory.
b It has a car racing track.
c It has English style houses.

Nine towns in one city



China has some interesting building projects near Shanghai. One of these is a big city with houses for 500,000 people. Songjiang New City is fifteen minutes by train from Shanghai. It is unusual because it has

nine separate towns in one city. All the new building projects in Songjiang are different. For example, Songjiang University City has modern buildings. It has more than seven universities and 100,000

students.

Another part of the town is called Thames Town. It is a small town with 8,000 people, mainly university professors and factory managers. What makes this town unusual is that all the houses are built in an English style. It has a castle, pubs, markets and places to play football. The Thames Town project started in 2004 and the town celebrated its official opening on 20th October 2006.

Architects plan to build more towns in Songjiang in other international styles, such as Italian and Spanish. Anting is another unusual town near Shanghai. It is a city designed with a car theme. German architects started the building project in 2007 and the town has a Formula One racing track and a BMW factory.