

Name: _____




SESSION 4 REVIEW: TOOLS AND TERMS

Match the terms to the correct definition:




- | | |
|----------------|--|
| a) spell check | 1. a box to be used to add words |
| b) text box | 2. words are written in an attractive design and shape |
| c) wordart | 3. a tool that checks for spelling or grammar errors |

Select the correct answer from the list of choices:

1. Which tool on the Objects toolbar lets you bend words into interesting shapes?

- a) 
- b) 
- c) 

2. Which tool lets you edit spelling errors?

- a) 
- b) 
- c) 

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3. Which tool lets you close a window?

